

UNITED STATES BANKRUPTCY COURT DISTRICT OF MARYLAND OFFICE OF THE CLERK

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MARK A. NEAL Clerk of Court

THOMAS C. KEARNS Chief Deputy

Baltimore Division

COVID-19 NOTICE

Out of concern for the health and safety of the public during the COVID-19 pandemic, the public intake counter for the United States Bankruptcy Court for the District of Maryland will be closed until further notice. Hard copy documents will only be received via the Night Drop Box. Read the following information carefully before placing your documents in the drop box:

STAMP YOUR ENVELOPE AND ALL DOCUMENTS BEFORE PLACING IN NIGHT DROP BOX

- ➤ If you are filing a new bankruptcy case, file stamp the first page of every document.
- If you are filing miscellaneous documents, stamp the front page of the document.
- Payment may be made in the form of a money order only. No cash or checks will be accepted in the Night Drop box.
- ➤ If you are making an installment payment, write your case number on the money order.

 <u>Do not</u> sign the back of the money order.

If you have questions or to check the status of your case, contact the Clerk's Office at the following numbers:

Baltimore Division: (410) 962-2688

Greenbelt Division: (301) 344-8018