



**II. The Maryland Guidelines for Fee Applications**

A. In accordance with the Maryland Compensation Guidelines for Professionals, applicant has organized its detailed breakdown of time entries by tasks. For the Statement Period, the time entries are divided into the following task categories (the “Task Categories”):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

B. Itemization of Services Rendered and Disbursements Incurred By Category

The following itemization presents the services rendered by applicant by Task Categories and provides a summary of disbursements incurred by form of disbursement.

C. Services Rendered

The following services were rendered in the following Task Categories:

Task Category	Hours Fees Earned	
1.		\$
2.		
3.		
4.		
5.		
6.		
7.		
<b>TOTAL</b>		\$

A detailed itemization of the services rendered in each of the above Task Categories is set forth in the exhibit.

D. Disbursements Incurred

The disbursements incurred by applicant for this Statement are as follows:

[List Categories of Disbursements]	[Amount]
	\$
<b>TOTAL</b>	\$

E. Total Requested for Services Rendered and Disbursements Incurred

- The total requested for services rendered and disbursements incurred, after adjusting for billing judgement, is as follows:

<b>Total Requested for Services Rendered</b>	\$
<b>Total Requested for Disbursements</b>	\$
<b>TOTAL</b>	\$

- In the exercise of billing judgment, applicant has reduced the amount of fees requested herein for services rendered by \$\_\_\_\_\_.
- The amount payable for this Statement Period, after adjusting for the twenty percent (20%) holdback, is \$\_\_\_\_\_.

Counsel respectfully requests that said amount be paid pursuant to the Court's Administrative Order.

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
 Signature of Professional  
 [Name, Address and Telephone Number of  
 Professional]

Client \_\_\_\_\_