

UNITED STATES BANKRUPTCY COURT FOR THE DISTRICT OF MARYLAND
CM/ECF-REGISTRATION AND TRAINING AFFIDAVIT

I, _____, affirm the following:

1. I am admitted to practice in the United States Courts for the District of Maryland; or

I have been admitted to appear Pro Hac in case # _____, a login and password cannot be issued until the order has been entered in the case.

2. The use of my password, obtained pursuant to this Affidavit, to file a document in the record of a bankruptcy case or proceeding will constitute my signature upon and my signing of any petitions, schedules, statements, matrices, declarations, verifications, pleadings or other papers or documents for all purposes authorized and required by law, including, without limitation, the United States Code, Federal Rules of Civil Procedure, Local Bankruptcy Rules, Administrative Orders, and any applicable non bankruptcy law, rule or procedure as required by this Court.
3. It is my responsibility to maintain records containing all documents bearing my original signature that are filed using my password, and all documents bearing the original signature of the signer on whose behalf I file the documents using my password, for the required period after the case or proceeding has been closed.
4. It is my responsibility to protect and secure the confidentiality of my password. If I believe that my password has been compromised, it is my responsibility to notify the court in writing, immediately.
5. I agree to adhere to court procedures for the Electronic Case Filing System including maintaining and using a valid credit card to pay all fees associated with my electronic filings as required under 28 U.S.C. §1930.
6. I agree to receive Electronic Noticing on the cases in which I appear and waive my right to receive the redundant paper copy of the same notice. The exception to this waiver is the "Notice of Meeting of Creditors" which I understand will be sent in paper form. The electronic notice will be sent to the e-mail address listed above.
7. I have completed the required training course.
8. I have software that will convert documents I create into the Portable Document File (PDF) required by the Court. I agree to convert all other documents submitted to the court in compliance with the directives of the Court as found in the Local Bankruptcy Rules and Administrative Orders.

Attorney Name: _____ Bar ID: _____

Attorney Signature: _____ Date: _____

Attorney Phone Number: _____