

Signed: November 19th, 2024

SO ORDERED

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**

In Re:

**AMENDMENTS TO LOCAL
BANKRUPTCY RULES**

**ADMINISTRATIVE
ORDER NO. 24-04**

* * * * *

**ORDER AMENDING LOCAL BANKRUPTCY
RULES AND LOCAL BANKRUPTCY FORMS**

WHEREAS, the Court has determined that it is necessary to amend its Local Bankruptcy Rules and Local Bankruptcy Forms on December 1, 2024; and

WHEREAS, the proposed amended Local Bankruptcy Rules were published by the Clerk of Court for public comment on August 22, 2024, and the comments received in response to that publication were considered by the Court in its adoption of these amendments.

NOW, THEREFORE, IT IS ORDERED that:

Pursuant to 28 U.S.C. § 2071, Rule 83 of the Federal Rules of Civil Procedure and Rule 9029 of the Federal Rules of Bankruptcy Procedure, the attached amendments are adopted by the Judges of this Court to be effective December 1, 2024. The amendments shall be effective as to all proceedings pending in this Court on that date insofar as is just and practicable, and shall govern all proceedings in bankruptcy cases thereafter commenced in this Court. A summary of the amendments to the Local Bankruptcy Rules and Local Bankruptcy Forms as well as a redlined version of the amended Local Bankruptcy Rules and Local Bankruptcy Forms are appended hereto.

END OF ORDER



UNITED STATES BANKRUPTCY COURT DISTRICT OF MARYLAND

www.mdb.uscourts.gov

MARK A. NEAL
Clerk of Court

THOMAS C. KEARNS
Chief Deputy

November 19, 2024

SUMMARY OF AMENDMENTS TO THE TO LOCAL RULES AND LOCAL FORMS FOR THE U.S. BANKRUPTCY COURT FOR THE DISTRICT OF MARYLAND

EFFECTIVE DECEMBER 1, 2024

The United States Bankruptcy Court for the District of Maryland (the “Court”) has approved amendments to its Local Bankruptcy Rules effective December 1, 2024. These amendments are made after prior publication of the amendments for public comment on August 22, 2024. The Court considered all comments received in connection with the public comments process and thanks the public and bar for its thoughtful comments and participation in the amendment process.

In addition, the Court has approved amendments to its Local Bankruptcy Forms effective December 1, 2024. The changes to the Local Forms are in large part stylistic, and intended to update the Local Forms in order to provide consistent language, phrasing and formatting.

A brief explanation of the amendments follows. This summary was prepared by the Clerk’s Office as an overview of the changes and should not serve as a substitute for reading the full text of the proposed amendments. Additionally, this summary is neither intended to serve as legal advice nor as a commentary on the changes to the Local Rules or Local Forms, and nothing herein should be cited as legal authority. This summary does not include minor, non-substantive stylistic changes that were incorporated into the Local Rules and Local Forms as part of this amendment process.

The following explain and highlight certain key changes:

- **Rule 1006-1** is amended to clarify that, when approved, the first filing fee installment payment may be made at filing or at another date as ordered by the Court.
- **Rule 3002-1** is amended to clarify the deadline for filing proofs of claim in Chapter 11 cases arising pursuant to 11 U.S.C. § 502(g) from the rejection of an executory contract or unexpired lease.

- **Rule 3022-1** is amended to clarify the process for the Court's issuance of discharge orders in Chapter 11 cases (Sub V) with non-consensual plans.
- **Rule 4004-1** is amended to add Chapter 12 as a case type that requires the filing of an Affidavit Requesting Discharge, Local Bankruptcy Form P.
- **Rule 5070-1** is amended to clarify that the prohibition against recording applies to proceedings conducted in court, by telephone or by video. When this amendment is effective, Administrative Order ("AO") 20-07 will be rescinded.
- **Rule 6004-2** is amended to clarify when a debtor must file and serve a notice setting a deadline for certain secured creditors to file, amend, or withdraw proofs of claims upon the sale of encumbered property in Chapter 13 cases.
- **Rule 7005-1** is amended to update a subsection reference change as part of the Federal Bankruptcy Rule restyling effective December 1, 2024.
- **Rule 7007-1** is deleted as no longer necessary due to the December 1, 2024, amendments to Federal Bankruptcy Rule 7001.
- **Rule 7007.1-1** is renumbered from Rule 7003-2 and simplified to require that any corporate affiliate disclosure statement filed pursuant to Federal Bankruptcy Rule 7007.1 must provide an address for each entity listed.
- **Rule 9010-4** is amended to provide that attorneys requesting to withdraw their appearance on behalf of a non-individual client must, in addition to other requirements, certify the name and last known address of both the client and resident agent or other responsible person or persons for that client.
- **Rule 9011-2** is amended to authorize the acceptance of debtor's electronic signature as an original signature when the debtor is represented by counsel. When this amendment is effective, AO 20-05 will be rescinded.
- **Rule 9019-1** is amended to require parties that voluntarily dismiss an adversary proceeding (in instances when a motion is not required under Federal Bankruptcy Rule 9019), to state in the notice of voluntary dismissal that the settlement does not involve a transfer of cash or other property to or from the bankruptcy estate.
- **Form F – Pro Hac Vice** is amended to include a form Order which closely tracks the Order routinely used by Chambers in approving motions to appear Pro Hac Vice.
- **Form J1 – Order Assigning to BDRP** is amended to includes several additional provisions, including an optional provision to stay proceedings during the BDRP process.

- **Form L – Order granting Motion to Value Collateral** is amended to add a new Ordered paragraph related to the claim's secured/unsecured status.
- **Form N2 – CH 11 Final Report and Motion for Discharge and/or Final Decree** is amended to revise the Affirmations for debtor for purposes of clarity.
- **Form P – Affidavit Requesting Discharge** is amended relating to the personal financial management course certification, to comply with Federal Bankruptcy Rule 1007(b)(7), effective December 1, 2024.

Redline copies of the local rule amendments and local form amendments are attached and are also available on the Court's website at: www.mdb.uscourts.gov. The pending December 1, 2024, amendments to the Federal Bankruptcy Rules are available at: <http://www.uscourts.gov/rules-policies/pending-rules-and-forms-amendments>.

###

RULE 1006-1 FILING FEES - INSTALLMENT PAYMENTS

(a) Tender of Payment. The debtor may pay the filing fee in cash or by cashier's check, certified check, or negotiable money order made payable to "Clerk, United States Bankruptcy Court" or by debit card via Pay.gov. Only an attorney may pay filing fees by credit card. Payment by an attorney's check will be accepted only if the check is drawn on the account of the attorney for the debtor or on the account of a law firm of which the attorney for the debtor is a member, partner, associate, or of counsel. The Clerk may maintain a list of attorneys and law firms whose checks have been dishonored and may refuse to accept the checks of such attorneys or firms.

(b) Payment of Fees in Installments. Upon a proper showing, the Court may approve an application by an individual to pay the filing and administrative fees in installments that proposes a payment plan with minimum payments in accordance with the following schedule:

	At Filing <u>or as</u> <u>Otherwise</u> <u>Ordered</u>	Within 30 Days After Filing	Within 60 Days After Filing	Within 90 Days After Filing
Chapter 7	25%	25%	25%	25%
Chapter 11	50%	50%	--	--
Chapter 12	25%	25%	25%	25%
Chapter 13	25%	25%	25%	25%

(c) Overpayment of Fees. Any overpayment of fees of \$25.00 or less will not be refunded.

RULE 3002-1 TIME FOR FILING CERTAIN PROOFS OF CLAIM

(a) Rejected Executory Contracts and Leases. Unless otherwise ordered by the Court, any proof of claim arising pursuant to [11 U.S.C. § 502\(g\)](#) from the rejection of an executory contract or unexpired lease must be filed on or before the latest of:

(1) the time for filing a proof of claim pursuant to Federal Bankruptcy Rule 3002(c) [or, for Chapter 11 cases, Local Bankruptcy Rule 3003-1](#);

(2) thirty (30) days after the entry of the order compelling or approving the rejection of the contract or lease; and

(3) thirty (30) days after the effective date of the rejection of the contract or lease.

(b) Claims Following Foreclosure, Repossession, or Surrender of Collateral. Unless otherwise ordered by the Court or provided in a confirmed plan, an amended proof of claim asserting an unsecured deficiency claim for real property must be filed within one hundred eighty (180) days after entry of the order granting relief from the automatic stay or surrender of the property by the debtor or the trustee, whichever occurs earlier; and an amended proof of claim asserting an unsecured deficiency claim for personal property must be filed within sixty (60) days after entry of the order granting relief from the automatic stay or surrender of the property by the debtor or the trustee, whichever occurs earlier. Absent compliance with this Rule, any unsecured deficiency [claim](#) arising under this paragraph will be deemed disallowed unless the Court orders otherwise.

RULE 3022-1 ADMINISTRATION OF CONFIRMED CHAPTER 11 PLANS

(a) Subchapter V Cases. In a Chapter 11 case proceeding under Subsection V, the debtor or other party administering the confirmed plan must comply with the following requirements:

(1) Notice of Substantial Consummation. Within fourteen (14) days after a confirmed Chapter 11, Subchapter V plan is substantially consummated (as defined in 11 U.S.C. § 1101(2)), the debtor or plan administrator must file with the Court and serve on the trustee, the United States Trustee, and all parties in interest notice of such substantial consummation pursuant to 11 U.S.C. § 1183(c)(2). The notice must include a certification that includes a summary report of the disbursements, distributions, and transfers that have been made pursuant to the plan; a description of other acts taken to consummate the plan; and a description of any matters involving consummation of the confirmed plan that have not been fully resolved.

(2) Post-Confirmation Progress Reports. The debtor or plan administrator must file with the Court and serve on the United States Trustee reports of progress towards full administration of the plan until the Court enters a final decree. The first report must be filed no later than six (6) months after entry of the order of confirmation. Subsequent reports must be filed every six (6) months thereafter.

(3) Discharge Order. In a case involving a consensual plan confirmed under 11 U.S.C. § 1191(a), the Court will issue a discharge order as appropriate under 11 U.S.C. § -1141(d) upon confirmation of the plan. In a case involving a non-consensual plan confirmed under 11 U.S.C. § 1191(b), the Court will issue a discharge order as appropriate

under 11 U.S.C. § 1192 after the debtor certifies that the debtor has completed all plan payments and requests entry of an order of discharge. ~~completion of all plan payments.~~

(4) Motion for Final Decree. Upon full administration of the plan as defined in paragraph (c) of this Rule, the debtor or plan administrator must file with the Court and serve on the trustee, United States Trustee, and all parties in interest a motion for a final decree and to close the case. The motion must be substantially in the form of Local Bankruptcy Form N-1 (for non-individuals) or Local Bankruptcy Form N-2 which includes a request for entry of a discharge (for individuals) and must be accompanied by a certification of full administration. The certification must include a final summary report of the disbursements, distributions, and transfers that have been made pursuant to the plan.

(5) Final Decree. The Court may enter a final decree and close the case at any time after the plan has been fully administered.

(b) Non-Subchapter V Cases. In a Chapter 11 case not proceeding under Subsection V, the debtor or other party administering the confirmed plan must comply with the following requirements:

(1) Notice of Effective Date. Within fourteen (14) days after a confirmed Chapter 11 plan becomes effective, the debtor or plan administrator must file with the Court and serve on the United States Trustee and all parties in interest (including any trustee appointed in the case) notice of the occurrence of the plan's effective date.

(2) Post-Confirmation Progress Reports. The plan debtor or plan administrator must file with the Court and serve on the United States Trustee reports of progress towards full administration of the plan until the Court enters a final decree. The first report must be

filed no later than six (6) months after entry of the order of confirmation. Subsequent reports must be filed every six (6) months thereafter.

(3) Discharge Order. In a case involving an individual, the Court will issue a discharge order, if requested by the debtor or plan administrator, as appropriate under [11 U.S.C. § 1141\(d\)](#).

(4) Motion for Final Decree. Upon full administration of the plan as defined in paragraph (c) of this Rule, the debtor or plan administrator must file with the Court and serve on the United States Trustee and all parties in interest (including any trustee appointed in the case) a motion for a final decree and to close the case. The motion must be substantially in the form of Local Bankruptcy Form N–1 (for non-individuals) or Local Bankruptcy Form N–2 which includes a request for entry of a discharge (for individuals) and must be accompanied by a certification of full administration. The certification must include a final summary report of the disbursements, distributions, and transfers that have been made pursuant to the plan; and a description of other acts taken to consummate the plan.

(5) Final Decree. The Court may enter a final decree and close the case at any time after the plan has been fully administered.

(c) Full Administration of Plan. A Chapter 11 plan will be deemed fully administered under Federal Bankruptcy Rule 3022:

(1) in a Chapter 11 case other than a case involving a non-consensual plan confirmed under [11 U.S.C. § 1191\(b\)](#), after the completion of the following:

(A) six (6) months have elapsed after the entry of a final order of confirmation that has become nonappealable;

(B) the deposits required by the plan have been distributed;

(C) the property proposed by the plan to be transferred has been transferred;

(D) the debtor or the successor of the debtor under the plan has assumed the business or the management of the property dealt with by the plan;

(E) payments under the plan have commenced; and

(F) all motions, contested matters, and adversary proceedings have been finally resolved;

(2) in a Chapter 11 case involving a non-consensual plan confirmed under 11 U.S.C. § 1191(b), upon completion of all plan payments; or

(3) at another time specifically defined by the plan.

RULE 4004-1 DISCHARGE IN CHAPTER 12 AND 13 CASES

In Chapter 12 and 13 cases, ~~The~~the debtor's Affidavit Requesting Discharge, Local Bankruptcy Form P, must be filed and served on the ~~Chapter 13~~ trustee and all creditors no later than ninety (90) days after the ~~Chapter 13~~ trustee files the notice of completion of plan payments. The failure to timely file this affidavit may result in the case being closed without a discharge.

RULE 5070-1 PHOTOGRAPHING AND RECORDING COURT PROCEEDINGS AND COURTHOUSE SPACES

(a) Photographing, Recording, and Transmitting Court Proceedings. Unless otherwise ordered by the Court, no Court proceeding whether conducted in court, by telephone, or by video conference, may be photographed, video recorded, audio recorded, broadcast, televised, or otherwise transmitted except as follows:

(1) Judges presiding over ceremonial proceedings may authorize the use of cameras and video recorders during the proceedings.

(2) Official Court reporters and official electronic recorders employed by the Clerk's Office will record Court proceedings, provided, however, that no Court reporter or electronic recorder may use or permit to be used any official recording of a Court proceeding in connection with any radio or television broadcast.

(b) Photographing, Video Recording, and Televising Courthouse Spaces.

(1) Courtrooms and Other Public Spaces. Unless otherwise ordered by the Court, no courtroom or other public space in the courthouse may be photographed, video recorded, or televised except as follows:

(A) On the day of receptions or other social events, persons attending the event may use cameras in the space where the event is being held; and

(B) Employees of the General Services Administration (GSA) and GSA architects and contractors may use cameras in the courtrooms and other public spaces when Court is not in session.

(2) Office Spaces. Cameras may not be used in any office within the courthouse except with the approval of the person in charge of the office.

(c) Penalties. Any camera, recording device, or other equipment used in violation of this Rule may be impounded. Any violation of this Rule may be treated as a contempt of Court and any violator who is a member of the District Court Bar may be subjected to the disciplinary action of the District Court and/or this Court.

**RULE 6004-2 SALE OF ENCUMBERED ESTATE PROPERTY – CHAPTER 7, 12,
AND 13 ONLY**

(a) Sale Motions. A motion to sell property of the estate that is encumbered by a lien, claim, or interest in a Chapter 7, 12, or 13 proceeding must include all of the information required in Local Bankruptcy Rule 6004-1(a)–(i) and a description of all liens, claims, or other interests in or against the property (including the nature of the lien, claim, or interest and the balance owed to the holder thereof).

(b) Chapter 13 Case. In a Chapter 13 case in which all claims secured by the property sold are not paid in full at closing on the sale, the debtor must file and serve a notice with the motion that includes the following in the title: “AND SETTING DEADLINE TO FILE, AMEND, OR WITHDRAW PROOFS OF CLAIM.” The notice must set forth the deadline for a lienholder to file, amend, or withdraw any proof of claim, which deadline must be at least twenty-one (21) days after the sale’s closing date.

RULE 7005-1 ELECTRONIC SERVICE

Pursuant to Federal Bankruptcy Rules 5005(a)~~(2)~~(3) and 7005, service pursuant to the Court's Electronic Case Filing Procedures (Appendix H) constitutes valid service.

~~RULE 7007-1~~ ~~MOTIONS FOR EXPEDITED TURNOVER OF MOTOR VEHICLES~~

~~(a) Request for Expedited Relief. After the filing of a complaint to commence an adversary proceeding to recover a motor vehicle under 11 U.S.C. § 542, the plaintiff may file a motion for expedited turnover of the motor vehicle, provided that the following conditions are satisfied:~~

~~(1) The motion specifically identifies the motor vehicle, the legal authority supporting the requested turnover, and the justification for the requested expedited relief (including any adequate protection offered to the defendant by the plaintiff);~~

~~(2) The plaintiff files an affidavit (or an unsworn declaration in accordance with 28 U.S.C. § 1746) supporting the requested turnover of the motor vehicle; and~~

~~(3) The plaintiff files a certificate with the motion stating that the plaintiff conferred with the defendant and made a good faith effort to resolve the requested relief consensually prior to the filing of the motion.~~

~~(b) Service of Motion and Notice of Hearing.~~

~~(1) The movant must select a hearing date for this type of motion from the Court Hearing Scheduler Program, and such date must be more than seven (7) days after the date of service. The notice of the motion must state the hearing date and time.~~

~~(2) The movant must serve a copy of the motion under this Rule on the respondent and any non-debtor co-owner in the manner required by Federal Bankruptcy Rules 9014, 7004, and 3007. Additional requirements for the notice, the certificate of service, and the proposed order are governed by Local Bankruptcy Rules 2002-1(a), 9013-4, and 9013-3, respectively.~~

~~(c) — Response to Motion. The Court Hearing Scheduler Program will compute the date that an objection is due, and such objection deadline must be included in the hearing notice. If no timely response is filed, the Court may rule on the motion without further notice or a hearing as set forth in Local Bankruptcy Rule 9013-1(d).~~

RULE ~~7003-2~~7007.1-1

DISCLOSURE OF CORPORATE AFFILIATES

Any statement filed pursuant to Federal Bankruptcy Rule 7007.1 must provide an address for each entity listed. ~~Each non-governmental corporate party to an adversary proceeding or contested matter must file a statement identifying all its parent corporations and listing every publicly held company that owns 10% or more of the party's stock. The statement must provide an address for each entity listed. A party must file the statement with its initial pleading filed in the Court and must supplement the statement within a reasonable time of any change in the information.~~

RULE 9010-4 WITHDRAWAL OF APPEARANCE OF AN ATTORNEY

(a) When Clients are Individuals.

(1) An attorney may withdraw an appearance entered on behalf of an individual if another attorney has entered an appearance for and appears as attorney of record for that individual.

(2) Except as provided in subparagraph (1), the appearance of an attorney may be withdrawn only with leave of the Court. An attorney moving to withdraw must certify:

(A) the name and last known address of the client; and

(B) that a written notice has been mailed to or otherwise served upon the client at least seven (7) days previously advising the client of the attorney's proposed withdrawal and notifying the client either to have a new attorney enter an appearance or to advise the Clerk that the client will be proceeding without an attorney.

(b) When Clients Are Other Than Individuals. If the client is other than an individual, including a corporation, partnership, unincorporated association, and government entity, appearance of an attorney may be withdrawn only with leave of Court and if:

(1) the appearance of another attorney has been entered; or

(2) the withdrawing attorney certifies:

(A) the name and last known address of both the client and resident agent or other responsible person or persons for that client; and

(B) that a written notice has been mailed to or otherwise served upon the client at least seven (7) days previously advising the client of the attorney's proposed withdrawal and notifying the client that it must have a new attorney enter

an appearance or be subject to dismissal of its case, dismissal of its claims and/or judgment by default on claims against it. If a new attorney has not entered an appearance within twenty-one (21) days after the filing of the motion to withdraw, the Court may dismiss an affirmative claim for relief by, or enter a default against, the party not represented by an attorney.

**RULE 9011-2 SIGNING OF ELECTRONICALLY TRANSMITTED PLEADINGS;
REPRESENTATIONS TO THE COURT**

(a) Responsibility for Use of Login and Password. An attorney or other person whose individual PACER account is linked to the Court's CM/ECF system, as described in the Court's Electronic Filing Procedures (Appendix H), is responsible for all documents filed using that PACER login and password.

(b) Signature and Certification. The transmission of a petition, pleading, motion, or other paper by electronic means constitutes both a signature by the attorney or other person responsible for transmitting it that is required by Federal Bankruptcy Rule 9011(a) and a certification within the meaning of Federal Bankruptcy Rule 9011(b). Such transmission also constitutes a representation by the attorney or other person responsible for an electronic transmission to the Court that he or she is in possession of the original petition, pleading, motion, or other paper, with all original signatures thereon other than those papers signed solely by the filing user and co-counsel.

(c) Verification of Signatures.

(1) The requirement that all petitions, lists, schedules, statements, and amendments thereto must be "verified" in Federal Bankruptcy Rule 1008 is met, and the documents may be electronically filed, if the debtor's attorney either:

(A) obtains the original, physical signature prior to filing; or

(B) files the document electronically without possession of the original signature, provided that such electronic filing constitutes a certification by the attorney that the debtor has signed it and that, at the time of filing, the filing attorney is in possession of an image format or other facsimile of the document, including the signature page received from the

debtor either electronically (including by email or text) or by facsimile machine. Any document filed electronically without the original signature in the filing attorney's possession shall be filed by placing "/s/ Debtor's Name" where the signature occurs, thereby constituting the attorney's certification that before filing the attorney transmitted the entire document to the debtor for review and signature, communicated with the debtor regarding the substance and purpose of the document, received the signature page back from the debtor electronically, and received express authorization to file the document.

(2) The requirements in the Local Bankruptcy Rules of obtaining, maintaining, or producing an "original signature," and the requirement of a "signature" in 28 U.S.C. §1746, are met if the attorney complies with this Local Bankruptcy Rule.

(3) A petition or Chapter 13 plan verified and filed in accordance with paragraph (1)(A) or (B) of this Local Bankruptcy Rule shall be deemed to be signed by the debtor for purpose of Local Bankruptcy Rules 1002-1(a)(1) and 3015-1(c).

RULE 9019-1 SETTLEMENTS AND AGREED ORDERS

(a) Order. Subject to the requirements of Federal Bankruptcy Rules 2002(a)(3), 4001(d), and 9019, when the Court is advised by the moving party that an adversary proceeding or contested matter has been settled, the Court may enter an order dismissing the adversary proceeding or contested matter and providing for the payment of costs. Such an order of dismissal will be without prejudice to the right of a party to move for good cause to reopen the proceeding or matter within a reasonable time after settlement should have occurred if the settlement is not consummated. Alternatively, the Court, upon notification by the attorneys that a proceeding or matter has been settled, may require the attorneys to submit, within fourteen (14) days, a proposed order providing for the settlement, in default of which the Court may enter judgment or other appropriate order.

(b) Motion Required. Notwithstanding Federal Bankruptcy Rule 7041, if parties to an adversary proceeding resolve the issues presented therein, one or more of the parties must file a motion for Court approval under Federal Bankruptcy Rule 9019 if the settlement involves a transfer of cash or other property to or from the bankruptcy estate. If a motion is not required under Federal Bankruptcy Rule 9019, then the parties must state in their notice of voluntary dismissal that the settlement does not involve a transfer of cash or other property to or from the bankruptcy estate.

(c) Complete Disposition. An order entered pursuant to this Rule has the effect of noting the settlement of the entire adversary proceeding or contested matter, including all claims, counterclaims, third-party claims, and crossclaims, unless otherwise stated.

(d) Filing Procedures. In adversary proceedings, motions for approval of settlements must be filed in the adversary case and served on all parties in the adversary case. Notice of the

motion for approval of a settlement must be filed in the main case and served on all parties entitled to receive notice.

United States Bankruptcy Court for the District of Maryland

Revised Local Bankruptcy Forms

Effective December 1, 2024

Available on the Court's Website at:

www.mdb.uscourts.gov

**~~IN THE UNITED STATES BANKRUPTCY COURT~~
~~FOR THE DISTRICT OF MARYLAND~~**

IN THE CIRCUIT COURT FOR _____, MARYLAND

_____, Plaintiff, v. _____, Defendant.
--

Case Number: _____

NOTICE OF FILING OF BANKRUPTCY CASE ~~IN BANKRUPTCY COURT~~

You are hereby notified of the filing of a case in the ~~Division of the~~ United States Bankruptcy Court for the District of Maryland for the following debtor: _____. The bankruptcy case no. is _____. It is a case under Chapter _____ filed on _____. The case ~~is now~~ remains pending as of the date of this Notice.

OR

Name: _____
Firm: _____
Address: _____

Telephone: _____
Attorney for the debtor

Name: _____
Firm: _____
Address: _____

Telephone: _____
Debtor (if without ~~counsel~~ an attorney)

OR

Name: _____
Firm: _____
Address: _____

Telephone: _____
Attorney for the petitioning creditor

CERTIFICATE OF SERVICE

I hereby certify that on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the _____ will be served electronically by the Court's CM/ECF system on the following:

~~Name of Trustee, Chapter 7/13~~

~~Name of Attorney~~

~~Name of Attorney~~

I hereby ~~further~~ certify that, on the _____ day of _____, 20____, I caused a copy of the _____ foregoing Notice of Filing of Bankruptcy Case to be served on the following by [CHOOSE ONE: first class mail, postage prepaid OR hand delivery]: ~~was also mailed first class, postage prepaid to:~~

~~Name of Party~~
~~Address of Party~~
City, State Zip

~~Name of Party~~
~~Address of Party~~
City, State Zip

~~Name of Party~~
~~Address of Party~~
City, State Zip

[Type or print name]

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter _____

_____,
Movant,

v.

_____,
Respondent.

**NOTICE OF MOTION FOR RELIEF FROM STAY
AND HEARING THEREON**

The Movant has filed papers with the Ceourt seeking relief from the automatic stay of 11 U.S.C. § 362(a) to enable it to proceed to _____.

A copy of the motion is attached.

Your rights may be affected. You should read these papers carefully and discuss them with your ~~lawyer~~attorney. (If you do not have ~~a lawyer~~an attorney, you may wish to consult one.)

If you do not want the Ceourt to grant the motion for relief from stay, or if you want the eCourt to consider your views on the motion, then by _____* (parties served by mail may add three (3) ~~additional~~ days to ~~the response this~~ deadline), you or your ~~lawyer~~attorney must file with the Clerk of the ~~Bankruptcy~~ Court a written response to the motion explaining your position and mail a copy of the response to:

~~[Movant's attorney's name and address, or Movant's name and address if without counsel]~~
Name and address of Movant's attorney or Movant (if without an attorney)]

[Names and addresses of others to be served]

If you mail, rather than hand deliver, your response to the Clerk of the Court for filing, you must mail it early enough so that the eCourt will receive it by the ~~date~~ deadline stated above.

If you file a timely response to the motion, the hearing on the motion will take place on _____, 20____, at _____ a.m./p.m.,** in Courtroom _____, United States Bankruptcy Court, [CHOOSE ONE: 101 West Lombard Street, Baltimore, MD 21201 or 6500 Cherrywood Lane, Greenbelt, MD 20770].

If you or your ~~lawyer~~ attorney do not file and serve a timely response to the motion, the Ceourt may find that you do not oppose the relief sought in the motion and may grant or otherwise dispose of the motion before the scheduled hearing date.

DATE: _____ ***

~~Signature (Attorney or Movant if without Counsel)~~

~~Telephone No.~~ _____

Name of Movant's attorney or Movant (if without an attorney)

Firm

Address

City, State Zip

Telephone Number

Email Address

Attorney for Movant (or Movant if without an attorney)

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the Notice of Motion for Relief from Stay and Hearing Thereon will be served electronically by the eCourt's CM/ECF system on the following:

Name of Chapter 7/13 Trustee, ~~Chapter 7/13~~

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the Notice of Motion for Relief from Stay and Hearing Thereon was also mailed first class, postage prepaid, to:

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Signature _____
{Type or print your name}

Name of Movant's attorney or Movant (if without
an attorney)

**INSTRUCTIONS FOR COMPLETION OF
LOCAL BANKRUPTCY FORM B**

(These instructions should not be filed when the form is uploaded.)

NOTE: Remove asterisks from the form after the completion of the notice.

[*] Insert a date that is at least **14 days** after the date this notice is mailed (service), plus any additional time provided by Federal Bankruptcy Rule 9006(a). The Court Hearing Scheduler (CHS) Program on the eCourt's website and CM/ECF filing screen for this type of motion will compute the date that an objection is due. Use the date computed.

[**] Insert a date and time from the list of dates available for the judge assigned to the case that is at least **21 days** after the date of this notice.

[***] Insert the date notice was served.

ADDITIONAL NOTE: Service must be made pursuant to Federal Bankruptcy Rule 7004. The Certificate of Service must comply with Local Bankruptcy Rule 9013-4~~7005-2~~.

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter _____

_____,
Movant,

v.

_____,
Respondent.

**NOTICE OF DEBTOR'S MOTION TO AVOID LIEN
PURSUANT TO 11 U.S.C. § 522(f) AND HEARING THEREON**

~~A motion was filed on behalf of the debtor to avoid a lien held by _____.~~
_____ filed a motion to avoid a lien held by the Respondent
pursuant to 11 U.S.C. § 522(f). A copy of the motion is attached.

Your rights may be affected. You should read these papers carefully and discuss them with your attorney~~lawyer~~. If you do not have ~~a lawyer~~an attorney, you may wish to consult one. ~~A copy of the motion is attached.~~

If you do not want the C~~e~~ourt to grant the motion ~~avoiding to avoid~~ the lien, or if you want the C~~e~~ourt to consider your views on the motion, then by _____* (parties served by mail may add three (3) ~~additional~~ days to ~~the response~~this deadline), you or your attorney~~lawyer~~ must file with the Clerk of the ~~Bankruptcy~~-Court a written response to the motion explaining your position and mail a copy of the response to:

[Name and address of Movant's attorney or Movant (if without an attorney)]

[Names and addresses of others to be served]

~~[Movant's attorney's name and address, or Movant's name and address if without counsel]~~

If you mail, rather than hand deliver, your response to the Clerk of the Court for filing, you must mail it early enough so that the eCourt will receive it by the ~~date~~ deadline stated above.

If you file a timely response to the motion, the hearing on the motion will take place on _____, 20____, at _____ a.m./p.m.,** in Courtroom _____, United States Bankruptcy Court, [CHOOSE ONE: 101 West Lombard Street, Baltimore, MD 21201 or 6500 Cherrywood Lane, Greenbelt, MD 20770].

If you or your attorney ~~lawyer~~ do not file and serve a timely response to the motion, the Ceourt may find that you do not oppose the relief sought in the motion and may grant or otherwise dispose of the motion before the scheduled hearing date.

DATE: _____

Name of Movant's attorney or Movant (if without an attorney)

Firm

Address

City, State Zip

Telephone Number

Email Address

Attorney for Movant (or Movant if without an attorney)

DATE: _____

Signature (Attorney or Movant if without Counsel)

Email Address

Telephone No.

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the Notice of Debtor's Motion to Avoid Lien Pursuant to 11 U.S.C. § 522(f) and Hearing Thereon will be served electronically by the Court's CM/ECF system on the following:

Name of Chapter 7/13 Trustee, ~~Chapter 7/13~~

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the Notice of Debtor's Motion to Avoid Lien Pursuant to 11 U.S.C. § 522(f) and Hearing Thereon was also mailed first class mail, postage prepaid, to:

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name of Movant's attorney or Movant (if without
an attorney)

Signature

[Type or print your name]

**INSTRUCTIONS FOR COMPLETION OF
LOCAL BANKRUPTCY FORM C**

(These instructions should not be filed when the form is uploaded.)

NOTE: Remove asterisks from the form after the completion of the Notice.

[*] Insert a date that is at least **28 days** after the date this notice is mailed (service), plus any additional time provided by Federal Bankruptcy Rule 9006(a). The Court Hearing Scheduler (CHS) Program on the ~~e~~Court's website and CM/ECF filing screen for this type of motion will compute the date that an objection is due. Use the date computed.

[**] Insert a date and time from the list of dates available for the judge assigned to the case that is at least **49 days** after the date of this notice.

[***] Insert the date notice was served.

ADDITIONAL NOTE: Service must be made pursuant to Federal Bankruptcy Rule 7004 and ~~Local Bankruptcy Rule 9013-44003-2~~. The Certificate of Service must comply with Local Bankruptcy Rule ~~7005-2~~9013-4.

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter 13

**APPLICATION FOR ~~SUPPLEMENTAL~~ ALLOWANCE OF ~~SUPPLEMENTAL~~
ATTORNEY'S FEES**

NOW COMES _____, ~~counsel to~~ attorney for the debtor, (hereafter "Applicant") who makes this request for the allowance of supplemental attorney's fees for work on matters that were not reasonably expected and that are extraordinary (see Appendix F to the Local Bankruptcy Rules) in the amount of \$ _____ and expenses in the amount of \$ _____ ~~for~~ in connection with services rendered for the benefit of the debtor and the bankruptcy estate, and in support thereof states as follows:

1. Applicant has served as ~~counsel to~~ the attorney for the debtor throughout the pendency of the ~~e~~Chapter 13 proceedings case.
2. The fees and expenses sought in this ~~a~~Application result from services rendered for or on behalf of the debtor.
3. The fees and expenses sought to be paid to Applicant result from services rendered or required to be rendered for a matter which was not contemplated or included in the initial retainer agreement as evidenced by the Federal Bankruptcy Rule 2016(b) Disclosure ~~Statement~~ filed at the beginning of this case.
4. The services for which the additional fees and expenses are now sought by Applicant are described in the attached Supplemental Federal Bankruptcy Rule ~~Federal Bankruptcy Rule~~ 2016(b) Disclosure ~~Statement~~, which has been filed with the Ccourt and is included herein by reference.
5. The services for which the additional fees and expenses are now sought by Applicant ~~are~~ were for the following reasons: (a) not reasonably expected, (b) extraordinary, and (c) reasonable and necessary services that benefit the estate ~~for the following reasons:~~ _____
_____.
6. In support of this Application, Applicant has attached relevant time records that identify the professionals who worked on this case, their hourly rates, the tasks performed, and the amount of time spent on each such task.
7. Prior to the filing of this Application, Applicant has been paid a total of \$ _____ in fees and \$ _____ in expenses in this case. Of those amounts, Applicant has received \$ _____ in fees and \$ _____ in expenses in distributions from the

- ~~t~~Trustee and \$_____ in fees and \$_____ in expenses in payments from the debtor or on debtor's behalf.
8. Applicant respectfully submits and hereby affirms to the Court that the fees and ~~costs~~ expenses requested by this ~~a~~ Application were both reasonable and necessary.
 9. Further, Applicant submits that the fees and expenses ~~charged for the services~~ described are reasonable based ~~upon on~~ the customary fees and expenses charged and generally approved by this Court for services of this nature provided by comparably skilled professionals.
 10. No agreement or understanding exists between Applicant and any other person for the division or sharing of compensation for services rendered or costs advanced in connection with Applicant's representation of the debtor.
 11. Applicant has reviewed the requested attorney's fees and expenses with the debtor. Applicant represents that the ~~The~~ debtor has requested that Applicant provide the services described herein, that the Court allow the payment of the requested attorney's fees and expenses, and, if necessary, that the Court ~~be provided by counsel and that this C~~ourt ~~allow the payment of the requested attorney's fees and, if necessary,~~ approve the payment of the fees and expenses as an administrative expense through the Chapter 13 Plan.
 12. Applicant avers the approval of the requested fees and expenses:
 - ☐ will not affect distribution to creditors under the plan
 - ☐ will affect distribution to creditors under the plan in the following manner:

_____.

WHEREFORE, Applicant prays that this Court approve ~~the Applicant's~~ attorney's fees for work on matters that were not reasonably expected and that are extraordinary in the amount of \$ _____ and ~~costs~~ expenses in the amount of \$ _____ ~~prayed for herein in the amount of \$~~ _____, to be paid by the debtor or to be paid by the Chapter 13 ~~T~~rustee as an administrative expense through the Chapter 13 Plan.

~~Respectfully submitted,~~

Date: _____

~~Attorney, Esquire~~ Name of Attorney

Firm, ~~LLC~~

Address

~~Address~~ City, State Zip

Telephone Number

Email Address

Applicant

~~Address~~

~~Telephone~~ Email Address _____

~~Telephone No.~~ _____

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the ~~Notice of~~ Application for ~~Supplemental~~ Allowance of Supplemental Attorney's Fees will be served electronically by the Court's CM/ECF system on the following:

Name of Chapter 13 Trustee, ~~Chapter 13~~

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the ~~Notice of~~ Application for ~~Supplemental~~ Allowance of Supplemental Attorney's Fees was also mailed first class, postage prepaid, to:

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name of Applicant

Signature

[Type or print your name]

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter 13

**NOTICE OF APPLICATION FOR ALLOWANCE
OF SUPPLEMENTAL ATTORNEY'S FEES**

Pursuant to Local Bankruptcy Rule 2002-1, notice is hereby given that:

1. The debtor's attorney (hereafter "Applicant") filed an ~~An~~ Application for Allowance of Supplemental Attorney's Fees ~~has been filed by the debtor's counsel, (hereafter "Applicant").~~
2. The application seeks allowance of fees in the amount of \$_____ and expenses in the amount of \$_____ in connection with services rendered for the benefit of the debtor and the bankruptcy estate ~~for representation in legal matters made necessary by events which have occurred during the~~ this e Chapter 13 ~~proceedings~~ case.
3. Pursuant to the Local Bankruptcy Rules, ~~the a~~ Applicant has filed a supplemental Federal Bankruptcy Rule 2016(b) Disclosure ~~Statement~~ along with the application describing services rendered on behalf of the debtor.
4. If the ~~e~~ Court approves the application, the ~~fees~~ approved fees and expenses may be paid by the Chapter 13 ~~t~~ Trustee as an administrative expense.
- 4.5. Applicant avers the approval of the requested fees and expenses:
 - ☐ will not affect distribution to creditors under the plan
 - ☐ will affect distribution to creditors under the plan in the following manner:
_____.
- 5.6. Any objection to the application must be filed within 21 days of the date of the application with the Clerk, ~~U.S. Bankruptcy Court for the District of Maryland,~~ _____ of the Bankruptcy Court (parties served by mail may add three (3) additional days to the ~~response this~~ deadline), with a copy sent to the undersigned ~~counsel~~ and the Chapter 13 ~~t~~ Trustee, and shall state the factual and legal grounds ~~upon on~~ which it is based.
- 6.7. The application may be approved without further order or notice if no timely objection is filed, and the ~~C~~ court, in its discretion, may conduct a hearing or determine the matter without a hearing regardless of whether an objection is filed.
- 7.8. Parties in interest with questions may contact the undersigned.

Date: _____

Name of Attorney

Firm

Address

City, State Zip

Telephone Number

Email Address

Applicant

Date of Notice _____, 20__

Respectfully submitted,

/s/

Attorney, Esquire

Firm, LLC

Address

Address

Address

Telephone

Email Address

Telephone No. _____

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the Notice of Application for ~~Supplemental~~ Allowance of Supplemental Attorney's Fees will be served electronically by the Court's CM/ECF system on the following:

Name of Chapter 13 Trustee, ~~Chapter 13 trustee~~

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the Notice of Application for ~~Supplemental~~ Allowance of Supplemental Attorney's Fees was also mailed first class, postage prepaid, to:

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name of Applicant

~~Signature~~

~~[Type or print your name]~~

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**

at Choose an item.

In re:

_____,

Debtor.

Case Number: _____
Chapter 13

~~**SUPPLEMENTAL**~~ **DISCLOSURE OF SUPPLEMENTAL COMPENSATION
OF ATTORNEY FOR DEBTOR**

1. Pursuant to 11 U.S.C. § 329(a) and Federal Bankruptcy Rule 2016(b), I certify that I am the attorney for the above named debtor and that compensation paid, or agreed to be paid, to me after one year before the filing of the petition in bankruptcy for services rendered or to be rendered on behalf of the debtor in contemplation of or in connection with the bankruptcy case in addition to any amounts already disclosed ~~is~~ is as follows:

For legal services, I have agreed to accept	\$ _____
Prior to the filing of this statement, I have received	\$ _____
Balance Due <u>due</u>	\$ _____

2. The source of the compensation paid to me was:

☐ The debtor ☐ Other (specify): _____

3. The source of the compensation to be paid to me is:

☐ The debtor ☐ Other (specify): _____

4. ☐ I have not agreed to share the above-disclosed compensation with any other person unless they are members and associates of my law firm.
☐ I have agreed to share the above-disclosed compensation with another person or persons who are not members or associates of my law firm. A copy of the agreement, together with a list of the names of the people sharing in the compensation, is attached.

5. Since the filing of any prior Federal Bankruptcy Rule 2016(b) Disclosure ~~Statement~~ in this case, ~~counsel has~~ I have agreed to perform the following additional services for the supplemental fees identified above:

_____.

6. By agreement with the debtor, the above-disclosed fee does not include the following services:

_____.

CERTIFICATION

I certify that the foregoing is a complete statement of any agreement or arrangement for payment to me for representation of the debtor in this bankruptcy ~~proceedings~~case.

Date: _____

Name of Attorney

Firm

Address

City, State Zip

Telephone Number

Email Address

Attorney for Debtor

~~Date:~~ _____

~~Signature of attorney~~

~~Name of law firm~~

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the ~~Supplemental~~ Disclosure of Supplemental Compensation of Attorney for Debtor will be served electronically by the Court's CM/ECF system on the following:

Name of Chapter 13 Trustee, ~~Chapter 13 trustee~~

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the ~~Supplemental~~ Disclosure of Supplemental Compensation of Attorney for Debtor was also mailed first class, postage prepaid, to:

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name of Applicant

Signature

[Type or print your name]

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**

at Choose an item.

In re:

_____,

Debtor.

Case Number: _____

Chapter _____

MOTION FOR ADMISSION PRO HAC VICE

Pursuant to Local Bankruptcy Rule 9010-3(b) ~~of this Court,~~ and Local District Court Rule 101.1(b), ~~of the U.S. District Court for the District of Maryland,~~ _____, Esquire, a member in good standing of the bar of this Court, moves the admission of _____, Esquire, to appear *pro hac vice* in the above-captioned ~~proceeding~~ bankruptcy case as attorney~~counsel~~ for _____.

Movant and the proposed admittee ~~respectfully~~ certify as follows:

1. The proposed admittee is not a member of the ~~B~~bar of Maryland.
2. The proposed admittee does not maintain a law office in Maryland.
3. The proposed admittee is a member in good standing of the bar of the following ~~S~~state or United States ~~C~~courts:

State Court ~~&~~and Date of Admission

U.S. Court ~~&~~and Date of Admission

4. During the twelve (12) months immediately preceding the filing of this motion, the proposed admittee has been admitted *pro hac vice* in the C~~e~~ourt _____ times. Proposed admittee is not currently admitted in more than two (2) active unrelated cases.¹
5. The proposed admittee has never been disbarred, suspended, or denied admission to practice law in any jurisdiction. (NOTE: If the proposed admittee has been disbarred, suspended, or denied admission to practice law in any jurisdiction, then ~~he~~the proposed admittee must submit a statement fully explaining all relevant facts.)

¹ See Local District Court Rule 101(1)(b)(iii).

6. The proposed admittee is familiar with the Federal Bankruptcy Rules, ~~the~~ this Court's Local Bankruptcy Rules, the Federal Rules of Evidence, and the Maryland ~~Lawyers'~~ Attorneys' Rules of Professional Conduct, and understands that ~~he~~ the proposed admittee shall be subject to the disciplinary jurisdiction of this Court.
7. Co-counsel for the proposed admittee in this ~~proceeding~~ bankruptcy case will be the undersigned or _____, Esquire, who has been formally admitted to the bar of the U.S. District Court for the District of Maryland.
8. It is understood that admission *pro hac vice* does not constitute formal admission to the bar of the U.S. District Court for the District of Maryland.
9. Movant or the proposed admittee has electronically paid ~~T~~ the \$100.00 fee for admission *pro hac vice* ~~is enclosed~~ through CM/ECF or encloses a check or money order in the amount of \$100.00 payable to "Clerk of Court, United States Bankruptcy Court." ~~(Payment may be made by check or money order payable to: Clerk of Court, United States Bankruptcy Court or paid electronically through CM/ECF.)~~
10. We hereby certify under ~~penalties~~ penalty of perjury that the foregoing statements are true and correct.

~~Respectfully submitted,~~

~~/s/~~_____

Movant Attorney, Esquire
 Maryland U.S. District Court Number
 Firm, ~~LLC~~
 Address
~~Address~~ City, State Zip
 Telephone
 Email Address
Movant

~~/s/~~_____

Proposed Admittee's Name
 Firm, ~~LLC~~
 Address
~~Address~~ City, State Zip
 Telephone
 Email Address
Proposed Admittee

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the Motion for Admission Pro Hac Vice will be served electronically by the Court's CM/ECF system on the following:

Name of Chapter 7/13 Trustee, ~~Chapter 13 trustee~~

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the Motion for Admission Pro Hac Vice was also mailed first class, postage prepaid, to:

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name of Movant

Signature

[Type or print your name]

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND
at Choose an item.

In re:

Debtor.

Case Number:

Chapter _____

ORDER GRANTING MOTION FOR ADMISSION PRO HAC VICE

The Court having considered the Motion for Admission Pro Hac Vice to admit [ENTER NAME OF PROPOSED PRO HAC COUNSEL] (“Pro Hac Counsel”) as attorney ~~counsel~~ for [ENTER NAME OF PARTY REPRESENTED]; and the certified statements in support thereof, and upon the recommendation of [ENTER NAME OF ~~LOCAL COUNSEL~~MOVANT], ~~local counsel herein~~, it is, by the United States Bankruptcy Court for the District of Maryland,

ORDERED, that the motion is granted pursuant to Local Bankruptcy Rule 9010–3(b) and ~~District Court~~ Local District Court Rule 101.1(b) and Pro Hac Counsel is admitted pro hac vice in this bankruptcy case; and it is further

ORDERED, that ~~[ENTER PRO HAC VICE ATTORNEY NAME]~~ Pro Hac Counsel must register for a CM/ECF filing account on the eCourt's web-site at <https://www.mdb.uscourts.gov/for-attorneys/training-and-registration-for-electronic-filing>; and it is further

ORDERED, that ~~counsel~~ Pro Hac Counsel must use their own CM/ECF filing account to file a notice of appearance in the case to begin receiving electronic notices ~~after being admitted pro hac vice~~.

cc: Debtor-and-Address
~~Attorney for Debtor and Address~~Debtor's Attorney
Movant-and-Address
~~Local Counsel and Address~~
Pro Hac Counsel
Trustee
U.S. Trustee

~~End of Order~~END OF ORDER

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter _____

_____,
Movant,

v.

_____,
Respondent.

Account No. _____
**(Loan account number that
bears lien sought to be avoided)**

**NOTICE OF DEBTOR'S MOTION TO AVOID LIEN ON PRINCIPAL RESIDENCE
PURSUANT TO 11 U.S.C. § 506 AND HEARING THEREON**

_____ filed a motion to avoid a lien held by the
Respondent pursuant to 11 U.S.C. § 506. A copy of the motion is attached. ~~A motion was filed
on behalf of the debtor to avoid a lien held by _____.~~

Your rights may be affected. You should read these papers carefully and discuss them with your
attorney ~~lawyer~~. If you do not have ~~a lawyer~~ an attorney, you may wish to consult one. ~~A copy of
the motion is attached.~~

If you do not want the Court to grant the motion ~~avoiding the~~ to avoid the lien, or if you want
the eCourt to consider your views on the motion, then by _____* (parties
served by mail may add three (3) ~~additional~~ days to ~~the response~~ this deadline), you or your
attorney ~~lawyer~~ must file with the Clerk of the ~~Bankruptcy~~ Court a response to the motion
explaining your position and mail a copy of the response to:

[Name and address of Movant's attorney or Movant (if without an attorney)]

[Names and addresses of others to be served]

~~[Movant's attorney's name and address, or Movant's name and address if without counsel]~~

If you mail, rather than hand deliver, your response to the Clerk of the Court for filing, you must mail it early enough so that the eCourt will receive it by the ~~date~~ deadline stated above.

If you file a timely response to the motion, the hearing on the motion will take place on _____, 20____, at _____ a.m./p.m.,** in Courtroom _____, United States Bankruptcy Court, [CHOOSE ONE: 101 West Lombard Street, Baltimore, MD 21201 or 6500 Cherrywood Lane, Greenbelt, MD 20770] _____.

If you or your attorney ~~lawyer~~ do not file and serve a timely response to the motion, the eCourt may find that you do not oppose the relief sought in the motion and may grant or otherwise dispose of the motion before the scheduled hearing date.

DATE: _____ ***

Name of Movant's attorney or Movant (if without an attorney)

Firm

Address

City, State Zip

Telephone Number

Email Address

Attorney for Movant (or Movant if without an attorney)

~~DATE:~~ _____ ~~***~~

~~Signature (Attorney or Movant if without Counsel)~~ _____

~~Telephone No.~~ _____

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the Notice of Debtor's Motion to Avoid Lien on Principal Residence Pursuant to 11 U.S.C. § 506 and Hearing Thereon will be served electronically by the Court's CM/ECF system on the following:

Name of Chapter 7/13 Trustee, ~~Chapter 7/13~~

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the Notice of Debtor's Motion to Avoid Lien on Principal Residence Pursuant to 11 U.S.C. § 506 and Hearing Thereon was also mailed first class mail, postage prepaid, to:

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name of Movant's attorney or Movant (if without
an attorney)

~~Signature~~
~~[Type or print your name]~~

**INSTRUCTIONS FOR COMPLETION OF
LOCAL BANKRUPTCY FORM G**

(These instructions should not be filed when the form is uploaded.)

NOTE: Remove asterisks from the form after the completion of the Notice.

- [*] Insert a date that is at least **28 days** after the date this notice is mailed (service), plus any additional time provided by Federal Bankruptcy Rule 9006(a). The Court Hearing Scheduler (CHS) Program on the eCourt's website and CM/ECF filing screen for this type of motion will compute the date that an objection is due. Use the date computed.
- [**] Insert a date and time from the list of dates available for the judge assigned to the case that is at least **49 days** after the date of this notice.
- [***] Insert the date notice was served.

ADDITIONAL NOTE: Service must be made pursuant to Federal Bankruptcy Rule 7004 and ~~Local Bankruptcy Rule 4003-2~~. The Certificate of Service must comply with Local Bankruptcy Rule 9013-47005-2.

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____ ,

Debtor.

Case Number: _____

Chapter 13

_____ ,

Movant,

v.

_____ ,

Respondent.

**ORDER GRANTING MOTION TO AVOID LIEN
ON DEBTOR'S PRINCIPAL RESIDENCE PURSUANT TO 11 U.S.C. § 506**

Having considered the debtor's m~~M~~otion to a~~A~~void L~~L~~ien, and any response filed thereto, and it appearing that proper notice has been given, pursuant to 11 U.S.C. § 506, and for the reasons set forth in the cases of Branigan v. Davis (In re Davis), 716 F.3d 331 (4th Cir. 2013), ~~Johnson v. Asset Management Group, LLC, 226 B.R. 364 (D. Md. 1998)~~, ~~and in First Mariner Bank v. Johnson, 411 B.R. 221 (D. Md. 2009)~~, and Johnson v. Asset Management Group, LLC, 226 B.R. 364 (D. Md. 1998), it is, by the United States Bankruptcy Court for the District of Maryland,

ORDERED, that the claim of the respondent ~~be and~~ is hereby deemed wholly

unsecured; and it is further;

ORDERED, that at such time as a discharge order is entered pursuant to 11 U.S.C. § 1328 or the debtor completes performance of the debtor's confirmed Chapter 13 ~~p~~Plan in this case, the lien held in favor of the respondent on the debtor's real property described as _____, is avoided; and it is further;

ORDERED, that if the respondent has filed or timely files a proof of claim, the claim of the respondent ~~be and hereby~~ is allowed as a general unsecured claim for purposes of distributions under the debtor's plan; and it is further;

ORDERED, that allowance of the claim of the respondent as an unsecured claim pursuant to this order is without prejudice to objection to such claim on other grounds.

cc: Debtor
Debtor's Attorney
Movant
Movant's Attorney
Respondent
Respondent's Attorney
Chapter 13 Trustee
Non-Debtor Co-Owner (with address)
U.S. Trustee

~~Trustee~~

~~Debtor Name and Address~~
~~Debtor's Attorney Name and Address~~
~~Non-debtor Co-owner and Address~~
~~Respondent Name and Address~~
~~U.S. Trustee~~

END OF ORDER

**INSTRUCTIONS FOR COMPLETION OF
LOCAL BANKRUPTCY FORM H**

(These instructions should not be filed when the form is uploaded.)

NOTE: Local Bankruptcy Rule 3012-1 requires a motion to avoid a lien on a Chapter 13 debtor's principal residence to be filed with a proposed order conforming to this Local Bankruptcy Form H. The movant may revise the form to make the grammar appropriate for joint cases.

Proposed orders must be prepared in compliance with Local Bankruptcy Rule 9013-3.

[USE FOR ADVERSARY PROCEEDING]

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND
at Choose an item.

In re:

_____,

Debtor(s).

Case Number: _____

Chapter _____

_____,

Plaintiff(s)/Movant(s),

v.

_____,

Defendant(s)/Respondent(s).

Adversary Number: _____

(if appropriate)

ORDER ASSIGNING MATTER TO THE BANKRUPTCY DISPUTE
RESOLUTION PROGRAM AND APPOINTING ~~MEDIATOR~~ RESOLUTION
ADVOCATE

The parties to this adversary proceeding (the “Adversary Proceeding”) have requested submission of their disputes to this Court’s Bankruptcy Dispute Resolution Program (the “BDRP”).

Therefore, it is, by the United States Bankruptcy Court for the District of Maryland,

ORDERED, that the matters that are the subject of this Adversary Proceeding are referred to the BDRP; and it is further

ORDERED, that _____ (email _____) is appointed as the resolution advocate under the BDRP (the “Resolution Advocate”) [IF NON-JUDGE MEDIATOR, ADD: and shall be compensated one-half by the Plaintiff and one-half by the Defendant unless otherwise agreed in writing by the parties]; and it is further

[IF JUDGE MEDIATOR, ADD: ORDERED, that in his/her role as Resolution Advocate, the Resolution Advocate shall retain the same immunity he/she has as a judge under federal law and common law from liability for any act or omission in connection with the mediation and from compulsory process to testify or produce documents in connection with the mediation; and it is further]

ORDERED, that the Plaintiff and the Defendant are directed to comply with the requirements of the BDRP as set forth in Local Rule 9019-2 except to the extent the requirements are modified by the Resolution Advocate; and it is further

ORDERED, that the BDRP conference shall be completed by _____, provided, however, that this deadline may be extended by a further Court order or by the parties to this Adversary Proceeding if they stipulate to an extension in writing and file the stipulation with the Court; and it is further

ORDERED, that the Plaintiff and the Defendant shall file a joint report regarding the status of this Adversary Proceeding no later than _____; and it is further

ORDERED, that the Plaintiff’s attorney shall provide to the Resolution Advocate, within three (3) days from the date of this Order, a copy of this Order and the contact information for all parties and all attorneys in this Adversary Proceeding participating in the BDRP; and it is further

[OPTIONAL: ORDERED, that the deadlines set forth in the Scheduling Order entered in this Adversary Proceeding are stayed pending completion of the BDRP and further order of the Court.]

cc: All parties
All attorneys

END OF ORDER

[USE FOR CONTESTED MATTER]

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND

at Choose an item.

In re:

_____ ,

Debtor.

Case Number: _____

Chapter _____

_____ ,

Movant,

v.

_____ ,

Respondent.

ORDER ASSIGNING MATTER TO THE BANKRUPTCY DISPUTE
RESOLUTION PROGRAM AND APPOINTING RESOLUTION ADVOCATE

The following constitute a contested matter (collectively, the “Contested Matter”):

- [INSERT NAMES AND DOCKET NUMBERS OF PLEADINGS]

The parties to the Contested Matter have requested submission of the Contested Matter to this Court’s Bankruptcy Dispute Resolution Program (the “BDRP”).

Therefore, it is, by the United States Bankruptcy Court for the District of Maryland,

ORDERED, that the disputes addressed in the Contested Matter are referred to the BDRP; and it is further

ORDERED, that (email) is appointed as the resolution advocate under the BDRP (the “Resolution Advocate”) [IF NON-JUDGE MEDIATOR, ADD: and shall be compensated by the parties to the Contested Matter in equal shares unless otherwise agreed in writing by the parties]; and it is further

[IF JUDGE MEDIATOR, ADD: ORDERED, that in his/her role as Resolution Advocate, the Resolution Advocate shall retain the same immunity he/she has as a judge under federal law and common law from liability for any act or omission in connection with the mediation and from compulsory process to testify or produce documents in connection with the mediation; and it is further]

ORDERED, that the parties to the Contested Matter are directed to comply with the requirements of the BDRP as set forth in Local Rule 9019-2 except to the extent the requirements are modified by the Resolution Advocate; and it is further

ORDERED, that the BDRP conference shall be completed by , provided, however, that this deadline may be extended by a further Court order or by the parties to the Contested Matter if they stipulate to an extension in writing and file the stipulation with the Court; and it is further

ORDERED, that the parties to the Contested Matter shall file a joint report regarding the status of the Contested Matter no later than ; and it is further

ORDERED, that the Movant’s attorney shall provide to the Resolution Advocate, within three (3) days from the date of this Order, a copy of this Order and the contact information for all parties and all attorneys in the Contested Matter participating in the BDRP; and it is further

[OPTIONAL: ORDERED, that the deadlines set forth in any scheduling order entered in connection with the Contested Matter are stayed pending completion of the BDRP and further order of the Court.]

cc: Debtor

Debtor’s Attorney

Movant

Movant’s Attorney

Respondent

Respondent’s Attorney

[OTHER PARTICIPATING PARTIES AND THEIR ATTORNEYS]

END OF ORDER

~~In an effort to facilitate resolution of the dispute herein, and~~

~~_____ ☐ the parties having requested in writing~~

~~_____~~ ~~□ the above signed Judge having determined~~

~~that the above captioned contested matter/adversary proceeding/dispute be assigned to the Bankruptcy Dispute Resolution Program, it is, by the United States Bankruptcy Court for the District of Maryland~~

~~ORDERED, pursuant to Local Bankruptcy Rule 9019-2, that the matter that is the subject of the instant dispute is assigned to the Bankruptcy Dispute Resolution Program; and it is further~~

~~ORDERED, that _____ is appointed Mediator; and it is further~~

~~ORDERED; that the deadlines in the scheduling order previously entered will be stayed pending the conclusion of the Bankruptcy Dispute Resolution proceeding. The deadlines will be reinstated, with modifications if necessary, upon request of the parties, within fourteen (14) days after the conclusion of the proceeding. The parties shall jointly inform the Court of the outcome of the Bankruptcy Dispute Resolution proceeding within fourteen (14) days of its resolution so that appropriate action can be taken.~~

~~cc: _____ All Parties~~
~~_____ All Counsel~~

END OF ORDER

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor(s).

Case Number: _____
Chapter _____

_____,
Plaintiff/Movant(s),

v.

_____,
Defendant/Respondent(s).

Adversary Number: _____
(if appropriate)

~~**CERTIFICATE RE: BDRP CONFERENCE**~~ **REPORT OF MEDIATOR** ~~**RESOLUTION**~~
ADVOCATE

I hereby certify that, pursuant to an Order ~~of Assignment~~ Assigning Matter to the
Bankruptcy Dispute Resolution Program and Appointing Mediator ~~Resolution Advocate entered~~
by this Court ~~to the Bankruptcy Dispute Resolution Program dated on~~ _____, 20____, a mediation conference was held on _____, 20____ ~~(or~~
~~other dispute resolution method)~~ _____ ~~was~~ _____ ~~was not held.~~

(If Applicable) _____ Date: _____
_____ Continued Date: _____

A settlement of this matter ~~was~~ _____ ~~was not~~ _____ [was / was not] reached.

Date: _____

Name of Resolution Advocate
Firm/Organization
Address
City, State Zip
Telephone Number
Email Address
Resolution Advocate

Dated: _____

Mediator

(Type or Print Name)

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

_____,
Plaintiff/Movant,

v.

_____,
Defendant/Respondent.

Case Number: _____
Chapter _____

Adversary Number: _____
(if appropriate)

**(For submission to Clerk
of Court; not for filing)**

~~**REPORT OF BDRP CONFERENCE**~~~~**MEDIATOR'S**~~**RESOLUTION ADVOCATE'S**
REPORT TO BDRP ADMINISTRATOR
~~**(for submission to the Clerk of the Bankruptcy Court)**~~

I, _____, the resolution advocate ~~Mediator~~ assigned to mediate a dispute in this proceeding pursuant to the Court's Bankruptcy Dispute Resolution Program ("BDRP") ~~for the dispute in the above referenced case~~, state as follows:

1. I held A mediation conference ~~(or other dispute resolution method) was held~~ on _____ with the individuals identified on the ~~(attached~~ attendance form(s)). ~~(If Applicable) Continued Date:~~ _____ at _____.

2. The parties complied with the Local Bankruptcy Rules governing the mediation conference. [OR The parties did not comply with the Local Bankruptcy Rules governing the mediation conference but complied with all procedures established by me.] ~~were~~ _____ ~~were not~~ _____ complied with. If not, how? _____

~~2.~~3. A settlement of this matter [was / was not] reached. [If a settlement was reached, add: _____ (plaintiff/defendant/other) prepared or will prepare a written stipulation or agreement setting forth the terms of the settlement. Prior to the preparation of a final written agreement, the parties chose [to put / not to put] the agreement on the record in a hearing before the Court.]

~~3. A settlement of this matter was _____ was not _____ reached.~~

~~4. If a settlement/resolution was reached, _____
(plaintiff/defendant/other), prepared the written stipulation for settlement.~~

~~5. Prior to the preparation of a final written agreement, the parties chose to put the
agreement on the court record. Yes _____ No _____~~

~~6.4.~~ I spent _____ hours in preparing for and scheduling the mediation conference(s).

~~7.5.~~ I spent _____ hours attending the mediation conference(s).

~~8. The dispute resolution procedure utilized was: (Check as many as applicable. If
more than one is applicable, give the appropriate percentage of time spent on each).~~

~~_____ Early Neutral Evaluation
_____ Settlement Negotiation
_____ Mediation~~

~~9.6.~~ Comments/Suggestions: _____

Date: _____

Name of Resolution Advocate

Firm/Organization

Address

City, State Zip

Telephone Number

Email Address

Resolution Advocate

Dated: _____

~~Mediator~~

(Type or Print Name)

BDRP SESSION ATTENDANCE FORM

Case Name: _____

Case Number: _____

Adversary Proceeding Name: _____

Adversary Proceeding Number: _____

Date(s) of Mediation Conference: _____

Mediator: _____

Instructions: Please have **all attorneys and client representatives** who attend the mediation conference(s) provide the following information. The purpose of this information is to facilitate ~~survey research of~~ the Court's review ~~the value~~ of the BDRP.

ATTORNEYS

Name: _____

Name: _____

Firm Name: _____

Firm Name: _____

Address: _____

Address: _____

Phone:(_____) _____

Phone: (_____) _____

Attorney for: _____

Attorney for: _____

Name: _____

Name: _____

Firm Name: _____

Firm Name: _____

Address: _____

Address: _____

Phone: (_____) _____

Phone: (_____) _____

Attorney for: _____

Attorney for: _____

CLIENT REPRESENTATIVES

Name: _____

Name: _____

Firm Name: _____

Firm Name: _____

Address: _____

Address: _____

Phone: (_____) _____

Phone: (_____) _____

Party Representing: _____

Party Representing: _____

Name: _____

Name: _____

Firm Name: _____

Firm Name: _____

Address: _____

Address: _____

Phone: (_____) _____

Phone: (_____) _____

Party Representing: _____

Party Representing: _____

Name: _____

Name: _____

Firm Name: _____

Firm Name: _____

Address: _____

Address: _____

Phone:(_____) _____

Phone: (_____) _____

Party Representing: _____

Party Representing: _____

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter _____

_____,
Movant,

v.

_____,
Respondent.

**NOTICE OF THE DEBTOR'S MOTION TO VALUE COLLATERAL AND TO AVOID
SECURITY INTEREST PURSUANT TO 11 U.S.C. § 506 AND HEARING THEREON**

_____ filed a motion to value collateral or to avoid a security interest held by the Respondent pursuant to 11 U.S.C. § 506. A copy of the motion is attached.

~~A motion was filed on behalf of the debtor to value collateral or to avoid a security interest held by _____. Your rights may be affected. You should read these papers carefully and discuss them with your ~~lawyer~~attorney. If you do not have a ~~lawyer~~an attorney, you may wish to consult one. ~~A copy of the motion is attached.~~~~

If you do not want the ~~C~~eourt to grant the motion ~~avoiding the lien~~to value collateral or avoid a security interest, or if you want the ~~C~~eourt to consider your views on the motion, then by _____* (parties served by mail may add three (3) ~~additional~~days to ~~the response~~this deadline), you or your ~~lawyer~~attorney must file with the Clerk of the ~~Bankruptcy~~Court a response to the motion explaining your position and mail a copy of the response to:

~~[Movant's attorney's name and address, or Movant's name and address if without counsel]~~
[Name and address of Movant's attorney or Movant (if without an attorney)]

[Names and addresses of others to be served]

If you mail, rather than hand deliver, your response to the Clerk of the Court for filing, you must mail it early enough so that the eCourt will receive it by the ~~date~~ deadline stated above.

If you file a timely response to the motion, the hearing on the motion will take place on
_____, 20___, at _____ a.m./p.m.,** in Courtroom _____, United States
Bankruptcy Court, _____
[CHOOSE ONE: 101 West Lombard Street, Baltimore, MD 21201 or 6500 Cherrywood
Lane, Greenbelt, MD 20770].

If you or your ~~lawyer~~attorney do not file and serve a timely response to the motion, the Court may find that you do not oppose the relief sought in the motion and may grant or otherwise dispose of the motion before the scheduled hearing date.

DATE: ***

Name of Movant's attorney or Movant (if without an attorney)

Firm

Address

City, State Zip

Telephone Number

Email Address

Attorney for Movant (or Movant if without an attorney)

DATE: _____ ***

 Signature (Attorney or Movant if without Counsel)

 Telephone No. _____

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the ~~notice and motion to value collateral or to avoid lien~~ Notice of the Debtor's Motion to Value Collateral and to Avoid Security Interest Pursuant to 11 U.S.C. § 506 and Hearing Thereon will be served electronically by the Court's CM/ECF system on the following:

Name of Chapter 7/13 Trustee, ~~Chapter 7/13~~

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the ~~notice and motion to value collateral or to avoid lien~~ Notice of the Debtor's Motion to Value Collateral and to Avoid Security Interest Pursuant to 11 U.S.C. § 506 and Hearing Thereon was also mailed first class mail, postage prepaid, to:

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name of Movant's attorney or Movant (if without
an attorney)

~~Signature~~

~~[Type or print your name]~~

**INSTRUCTIONS FOR COMPLETION OF
LOCAL BANKRUPTCY FORM K**

(These instructions should not be filed when the form is uploaded.)

NOTE: Remove asterisks from the form after the completion of the Notice.

- [*] Insert a date that is at least **28 days** after the date this notice is mailed (service), plus any additional time provided by Federal Bankruptcy Rule 9006(a). The Court Hearing Scheduler (CHS) Program on the eCourt's website and CM/ECF filing screen for this type of motion will compute the date that an objection is due. Use the date computed.
- [**] Insert a date and time from the list of dates available for the judge assigned to the case that is at least **49 days** after the date of this notice.
- [***] Insert the date notice was served.

ADDITIONAL NOTE: Service must be made pursuant to Federal Bankruptcy Rule 7004 and Local Bankruptcy Rule 3012-~~12~~. The eCertificate of sService must comply with Local Bankruptcy Rule 9013-4~~7005-2~~.

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,

Debtor.

Case Number: _____

Chapter 13

_____,

Movant,

v.

_____,

Respondent.

**ORDER GRANTING MOTION TO VALUE COLLATERAL
AND TO AVOID SECURITY INTEREST**

Having considered the debtor's motion to value collateral and avoid a security interest in the property described as _____ (the "Collateral"), and any response filed thereto, and it appearing that proper notice has been given, pursuant to 11 U.S.C. § 506, it is, by the United States Bankruptcy Court for the District of Maryland,

ORDERED, that the value of the eCollateral ~~securing respondent's claim~~ is determined to be \$ _____; and it is further;

ORDERED, that the respondent holds a secured claim to the extent of the value of the Collateral and a general unsecured claim to the extent of any amount owed to the respondent in excess of the value of the Collateral; and it is further

ORDERED, that at such time as a discharge order is entered pursuant to 11 U.S.C. § 1328 or the debtor completes performance of the debtor's confirmed Chapter 13 pPlan in this case, the lien held in favor of the respondent on the debtor's interest in the Collateral ~~property described as _____~~ is avoided to the extent of the respondent's unsecured claim; and it is further;

ORDERED, that if the respondent has filed or timely files a proof of claim, the claim of the respondent ~~be and hereby~~ is allowed for purposes of distributions under the debtor's plan as a secured claim in an amount not to exceed the value of the ~~respondent's e~~Collateral and as a general unsecured claim for the balance; and it is further;

ORDERED, that allowance of the claim of the respondent pursuant to this order is without prejudice to objection to such claim on other grounds.

cc: Debtor
Debtor's Attorney
Movant
Movant's Attorney
Respondent
Respondent's Attorney
Chapter 13 Trustee
Non-Debtor Co-Owner (with address)
U.S. Trustee

~~Trustee~~

~~Debtor Name and Address~~
~~Debtor's Attorney Name and Address~~
~~Non-debtor Co-owner and Address~~
~~Respondent Name and Address~~
~~U.S. Trustee~~

END OF ORDER

~~NOTE: Local Bankruptcy Rule 3012-1 requires a motion in a Chapter 13 case to value collateral or avoid security interest in personal property or in real property that is not a debtor's principal residence to be filed with a proposed order conforming to this Local Bankruptcy Form - L. The movant may revise the form to make the grammar appropriate for joint cases.~~

**INSTRUCTIONS FOR COMPLETION OF
LOCAL BANKRUPTCY FORM L**

(These instructions should not be filed when the form is uploaded.)

NOTE: Local Bankruptcy Rule 3012-1 requires a motion to value collateral and avoid a security interest in real or personal property that is not a Chapter 13 debtor's principal residence to be filed with a proposed order conforming to this Local Bankruptcy Form L. The movant may revise the form to make the grammar appropriate for joint cases.

Proposed orders must be prepared in compliance with Local Bankruptcy Rule 9013-3.

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter 13

CHAPTER 13 PLAN

☐ Original Plan ☐ Amended Plan ☐ Modified Plan

1. GENERAL PLAN PROVISIONS.

The ~~Debtor~~ debtor proposes the following Chapter 13 ~~P~~plan and makes the following declarations (mark one of the following boxes that apply for each of 1.1, 1.2, and 1.3. below). *If a box is marked as “does not ...” or if more than one box is marked in each section, the provision will be ineffective if set out later in the plan.*

1.1 Declaration as to Nonstandard Provisions.

This ~~p~~Plan: ☐ does not contain nonstandard provisions.
OR ☐ contains nonstandard provisions set out in Section 9 below.

1.2 Declaration as to Limiting Secured Claims.

This ~~p~~Plan: ☐ does not limit the amount of a secured claim.
OR ☐ limits the amount of a secured claim based on the value of the collateral securing the claim as set out in Sections 5.1 through 5.4 below.

1.3 Declaration as to Avoiding Security Interests.

This ~~p~~Plan: ☐ does not avoid a security interest or lien.
OR ☐ avoids a security interest or lien as set out in Section 5.1 through 5.4 below.

2. NOTICES.

You should read this plan carefully and discuss it with your attorney if you have one in this bankruptcy case. If you do not have an attorney, you may wish to consult one.

2.1. Notices to Creditors.

Your rights may be affected by this ~~p~~Plan. Your claim may be reduced, modified, or eliminated. *The declarations set out in Section 1 above may be of particular importance.*

If you oppose the pPlan's treatment of your claim or any provision of this pPlan, you or your attorney must file an objection to confirmation at least 7 days before the date set for the hearing on confirmation, unless otherwise ordered by the Bankruptcy Court. The Court may confirm this pPlan without further notice if no objection to confirmation is filed. See Federal Bankruptcy Rule 3015. In addition, you may need to file a timely proof of claim in order to be paid under the pPlan.

2.2. Notices to Debtors.

This form lists options that may be appropriate in some cases, but not all cases. Just because an option is listed on the form does not mean that it is appropriate for you. Plans contrary to the ~~local rules~~ Court's Local Bankruptcy Rules and ~~Court~~ rulings may not be confirmed.

3. PLAN TERMS.

The dDebtor's future earnings are submitted to the supervision and control of the TTrustee, and the dDebtor will pay ~~as follows~~ such future earnings as set forth in this Section 3 (mark and complete one of 3.1, 3.2, or 3.3 and/or 3.4 below; and, optionally, 3.5 as applicable):

☐ **3.1 Even Monthly Payments.**
\$ _____ per month for a term of _____ months.

OR

☐ **3.2 Varying Monthly Payments.**
\$ _____ per month for _____ month(s),
\$ _____ per month for _____ month(s), ~~and~~
\$ _____ per month for _____ month(s), for a total term of _____ months.

OR

☐ **3.3 Varying Monthly Payments Before and After Confirmation.**
\$ _____ per month before confirmation of this pPlan (use Section 4.6.1 below to list the adequate protection payments to be made before confirmation), and \$ _____ per month after confirmation of this plan, for a total term of _____ months.

AND/OR

☐ **3.4 Additional Payments.**

In addition to monthly pPlan payments under 3.1, 3.2, or 3.3, above, the dDebtor will make the payments listed below:

<u>Amount</u>	<u>Date</u>	<u>Source of Payment</u>
---------------	-------------	--------------------------

☐ **3.5 Additional Payment of Tax Refunds.**

The dDebtor will provide the TTrustee with copies of state and federal tax returns for the years listed below within 15 days of filing the returns (and must timely file the returns on or before April 15 of each year). Not later than June 1 of each year, the dDebtor will pay into the pPlan the amount of refunds exceeding \$ _____ (the amount already pro-rated on Schedule I, if any) for each of the listed years unless otherwise ordered by the Court. The tax refund payments are in addition to, and not a credit against, the other payments required to be paid

4. DISTRIBUTION OF PLAN PAYMENTS.

4.1 Trustee's Commission.

4.2 Administrative Claims.

4.3 Domestic Support Obligations and Non-Appendix F Attorney Fees.

4.4 Former Chapter 7 Trustee Claims.

4.5 Priority Claims.

Expected Claim Amount

4.6 Secured Claims.

54 of 85

4.6.1. Adequate Protection Payments for Claims Secured by or Subject to a Lease of Personal Property

Beginning not later than 30 days after the petition date and until the pPlan is confirmed, the dDebtor will directly pay adequate protection payments for claims secured by or subject to a lease of personal property for: *None* ☐ or the *Claims Listed Below* ☐ (mark one box only). After confirmation of the pPlan, the claims will be paid under Section 4.6.3. Make sure to list the amount of the monthly payment the dDebtor will pay before confirmation, and list the last 4 digits only of the account number, if any, the lienholder uses to identify the claim.

Lessor <u>or</u> _____	Property <u>or</u> _____		
<u>Lienholder</u>	<u>Collateral</u>	<u>Acct. No (last 4 numbers).</u>	<u>Monthly Payment</u>

4.6.2. Pre-petition Arrears on Secured Claims.

Pre-petition arrears on secured claims will be paid through the pPlan in equal monthly amounts while the dDebtor directly pays post-petition payments beginning with the first payment due after filing the petition for: *None* ☐ or the *Claims Listed Below* ☐ (mark one box only). The claims listed below include: *Claims Secured by the Debtor's Principal Residence* ☐ and/or *Claims Secured by Other Property* ☐.

			Monthly	No. of.
<u>Lienholder</u>	<u>Collateral</u>	<u>Arrears</u>	<u>Payment</u>	<u>Months</u>

4.6.3. Secured Claims Paid Through the Plan.

The following secured claims will be paid through the pPlan in equal monthly amounts for: *None* ☐ or the *Claims Listed Below* ☐ (mark one box only). Such secured claims include secured claims altered under Sections 5.1 through 5.5 below. Make sure to list the interest rates to be paid.

				Monthly	No. of.
<u>Lienholder</u>	<u>Collateral</u>	<u>Amount</u>	<u>% Rate</u>	<u>Payment</u>	<u>Months</u>

4.6.4. Surrender Collateral to the Lienholder.

The dDebtor will surrender collateral to the lienholder for: *None* ☐ or the *Claims Listed Below* ☐ (mark one box only). Describe the collateral securing the claim. Any allowed claim for an unsecured deficiency will be paid pro rata with general unsecured creditors. Unless the Court orders otherwise, a claimant may amend a timely filed proof of claim for an unsecured deficiency after entry of the confirmation order as follows: (a) the amended proof of claim asserting an unsecured deficiency claim for real property shall be filed within _____ days (no less than 180 days) after entry of the confirmation order; and (b) the amended proof of claim asserting an unsecured deficiency claim for personal property shall be filed within _____ days (no less than 60 days) after entry of the confirmation order. Upon plan confirmation, the

automatic stays ~~imposed by~~ 11 U.S.C. §§ 362 and 1301 terminates, if not terminated earlier, as to the collateral listed ~~:-~~.

Lienholder

Collateral to be Surrendered

4.6.5. Secured Claims Outside of the Plan.

The ~~d~~Debtor will directly pay the secured claims outside of the ~~p~~Plan for: *None* ☐ or the *Claims Listed Below* ☐ (mark one box only). Such claims are deemed provided for ~~under-by~~ the ~~P~~plan. The ~~d~~Debtor will also directly pay outside of the ~~P~~plan the unsecured portion of a claim that is only partially secured, and any such unsecured claim is deemed provided for ~~under-by~~ the ~~p~~Plan ~~:-~~.

Lienholder

Collateral to be Paid for Outside of the Plan

4.6.6 Secured Claim Not Listed in the Plan.

The ~~d~~Debtor will directly pay any allowed secured claim not listed in the ~~p~~Plan outside of the ~~p~~Plan. Any such claim will not be discharged.

4.6.7. Additional Payments on Secured Claims.

If the ~~t~~Trustee is holding more funds than those needed to make the payments under the ~~p~~Plan for any month, the ~~t~~Trustee may pay amounts larger than those listed in Sections 4.6.2 and 4.6.3 pro rata.

4.7. Unsecured Claims.

After payment of all other claims, the remaining funds will be paid on allowed general unsecured claims as follows (mark one box only):

☐ Pro Rata

☐ 100%

☐ 100% Plus _____% Interest.

If there is more than one class of unsecured claims, list each class and how it is to be treated ~~:-~~.

Class of Unsecured Creditors

Treatment

5. THE AMOUNT AND VALUATION OF CLAIMS.

Secured creditors holding claims treated under Section 5 retain their liens until the earlier of: (i) the payment of the underlying debt determined under nonbankruptcy law; ~~or~~ (ii) discharge under 11 U.S.C. § 1328; or (iii); if the ~~D~~debtor cannot receive a discharge as provided in 11 U.S.C. § 1328(f), the notice of ~~P~~plan completion. If the case is dismissed or converted without completion of the ~~p~~Plan, liens shall also be retained by the holders to the extent recognized under applicable nonbankruptcy law.

5.1. Valuing a Claim or Avoiding a Lien Under 11 U.S.C. § 506 Through the Plan.

The ~~d~~Debtor seeks to value a claim or avoid a lien under 11 U.S.C. § 506 through the ~~p~~Plan for: *None* ☐ or the *Claims Listed Below* ☐ (mark one box only). The claims listed below include: *Claims Secured by the Debtor's Principal Residence* ☐ and/or *Claims Secured by Other Property* ☐. Make sure to list the value of the collateral proposed to be paid through the ~~p~~Plan plus any interest below and in Section 4.6.3 above, as appropriate. Separately file evidence of (i) the collateral's value; (ii) the existence of any superior lien; (iii) the exemption claimed; and (iv) the name, address, and nature of ownership of any non-debtor owner of the property. If the lienholder has not filed a proof of claim, also separately file evidence of the amount of the debt secured by the collateral. The amount and interest rate of the claim is set as listed below or by superseding Court order. A proof of claim must be filed before the ~~t~~Trustee makes payments. Any undersecured portion of such claim shall be treated as unsecured.

<u>Lienholder</u>	<u>Collateral</u>	<u>Value</u>	<u>% Rate</u>	<u>Monthly Payment</u>	<u>No. of Months</u>
-------------------	-------------------	--------------	---------------	------------------------	----------------------

5.2. Valuing a Claim or Avoiding a Lien Under 11 U.S.C. § 506 by Separate Motion or an Adversary Proceeding.

The ~~d~~Debtor seeks to value a claim or avoid a lien under 11 U.S.C. § 506 by separate motion or an adversary proceeding for: *None* ☐ or the *Claims Listed Below* ☐ (mark one box only). The amount and interest rate of the claim will be set by Court order. Make sure to list the value of the collateral proposed to be paid through the plan plus any interest as determined by the Court in Section 4.6.3 above, as appropriate. A proof of claim must be filed before the ~~t~~Trustee makes payments. Any undersecured portion of such claim shall be treated as unsecured.

<u>Lienholder</u>	<u>Collateral</u>
-------------------	-------------------

5.3. Valuing a Claim or Avoiding a Lien Under 11 U.S.C. § 522(f)* Through the Plan.

The ~~d~~Debtor seeks to value a claim or avoid a lien under 11 U.S.C. § 522(f)* through the ~~p~~Plan for: *None* ☐ or the *Claims Listed Below* ☐ (mark one box only). Make sure to list the value of the collateral proposed to be paid through the ~~p~~Plan plus any interest below and in Section 4.6.3 above, as appropriate. Separately file evidence of (i) the collateral's value; (ii) the existence of any superior lien; (iii) the exemption claimed; and (iv) the name, address, and nature of ownership of any non-debtor owner of the property. If the lienholder has not filed a proof of claim, also separately file evidence of the amount of the debt secured by the collateral. The amount and interest rate of the claim is set as listed below or by superseding Court order. A proof of claim must be filed before the ~~t~~Trustee makes payments. Any undersecured portion of such claim shall be treated as unsecured.

<u>Lienholder</u>	<u>Collateral</u>	<u>Value</u>	<u>% Rate</u>	<u>Monthly Payment</u>	<u>No. of Months</u>
-------------------	-------------------	--------------	---------------	------------------------	----------------------

**Under 11 U.S.C. § 522(f), the ~~D~~debtor may avoid a lien to the extent it impairs an exemption if the lien is a judicial lien or a nonpossessory, non-purchase money security interest in certain property.*

5.4. Valuing a Claim or Avoiding a Lien Under 11 U.S.C. § 522(f)* by Separate Motion or an Adversary Proceeding.

The ~~d~~Debtor seeks to value a claim or avoid a lien under 11 U.S.C. § 522(f)* by separate motion or an adversary proceeding for: None ☐ or the *Claims Listed Below* ☐ (mark one box only). The amount and interest rate of the claim will be set by Court order. Make sure to list the value of the collateral proposed to be paid through the pPlan plus any interest as determined by the Court in Section 4.6.3 above, as appropriate. A proof of claim must be filed before the Trustee makes payments.- Any undersecured portion of such claim shall be treated as unsecured.

<u>Lienholder</u>	<u>Collateral</u>
-------------------	-------------------

**Under 11 U.S.C. § 522(f) the ~~d~~Debtor may avoid a lien to the extent it impairs an exemption if the lien is a judicial lien or a nonpossessory, non-purchase money security interest in certain property.*

5.5. Claims Excluded from 11 U.S.C. § 506**

The ~~d~~Debtor will pay through the pPlan the following claims excluded from 11 U.S.C. § 506** in full plus any interest for: None ☐ or the *Claims Listed Below* ☐ (mark one box only). Make sure to list the amount proposed to be paid through the pPlan plus any interest below and in Section 4.6.3 above, as appropriate. The amount of each claim to be paid will be established by the lienholder's proof of claim or Court order. The interest rate of the claim is set as listed below or by superseding Court order. A proof of claim must be filed before the Trustee makes payments.

<u>Lienholder</u>	<u>Collateral</u>	<u>Amount to</u> <u>Be Paid</u>	<u>% Rate</u>	<u>Monthly</u> <u>Payment</u>	<u>No. of</u> <u>Months</u>
-------------------	-------------------	------------------------------------	---------------	----------------------------------	--------------------------------

***Claims excluded from 11 U.S.C. § 506 include claims where the lienholder has a purchase money security interest securing a debt incurred within the 910-day period preceding the petition date; and the collateral consists of a motor vehicle acquired for the personal use of the ~~D~~debtor; ~~or~~ and also claims where the collateral consists of any other thing of value if the debt was incurred during the 1-year period preceding the petition date.*

6. APPLICATION OF PAYMENTS ON ACCOUNT OF SECURED CLAIMS.

Payments made by the Chapter 13 Trustee on account of arrearages on pre-petition secured claims may be applied only to the portion of the claim pertaining to pre-petition arrears; so that, upon completion of all payments under the pPlan, the loan will be deemed current through the petition date.

7. EXECUTORY CONTRACTS AND UNEXPIRED LEASES.

Any unexpired lease with respect to personal property that has not previously been assumed during the case, and is not assumed in the pPlan, is deemed rejected and the automatic stays imposed by ~~of~~ 11 U.S.C. §§ 362 and 1301 ~~is-are~~ automatically terminated, if not terminated earlier, with respect to such property. The following executory contracts and/or unexpired leases are assumed or rejected for: *None* ☐ or the *Claims Listed Below* ☐ (mark one box only). Any claim for rejection damages must be filed within 60 days from entry of the order confirming this pPlan.

Lessor or <u>Contract Holder</u>	Subject of <u>Lease or Contract</u>	<u>Assumed</u>	<u>Rejected</u>
-------------------------------------	--	----------------	-----------------

8. REVESTING PROPERTY OF THE ESTATE.

Title to the dDebtor's property shall revest in the dDebtor (i) when the dDebtor is granted a discharge pursuant to 11 U.S.C. § 1328; ~~or, (ii)~~ if the dDebtor cannot receive a discharge as provided in 11 U.S.C. § 1328(f), upon the notice of pPlan completion; or (iii) upon dismissal of the case.

9. NON-STANDARD PROVISIONS.

Any non-standard provision placed elsewhere in the pPlan ~~is-may be~~ void. Any and all non-standard provisions are: *None* ☐ or *Listed Below* ☐ (mark one box only).
Non-Standard Plan Provisions

10. SIGNATURES.

The dDebtor's signature below certifies that the pPlan provisions above are all the terms proposed by the dDebtor, and that the dDebtor has read all the terms and understands them. The signature below of the dDebtor and dDebtor's attorney ~~Counsel~~, if any, also certifies that the pPlan contains no non-standard provision other than those set out in Section 9 above.

Date: _____

Debtor_____
Attorney for Debtor_____
Joint Debtor

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter 13

CERTIFICATE OF SERVICE OF CHAPTER 13 PLAN

Select Section 1, A, B, or C, and complete Sections 2 and 3 if applicable, even if Section 1 ~~(A)~~.A. is selected.

1. (Select A, B, or C):

- _____ A. PLAN FILED WITH PETITION. This is an original plan, filed concurrently with the ~~p~~Petition, which will be mailed by the Clerk of the Court to all creditors on the ~~M~~matrix. *[THIS OPTION MAY ONLY BE USED WHEN THE PLAN IS FILED WITH THE PETITION.]*
- _____ B. AMENDED PLANS ONLY INCREASING PAYMENTS: The ~~A~~amended Chapter 13 ~~P~~plan [filed herewith OR filed on _____ filed herewith- / _____ filed on _____, 20__], makes no changes from the last previously-filed plan other than to increase the amount payable under the plan. In such event, no service is required. [THIS OPTION MAY ONLY BE USED WHEN AN AMENDED PLAN IS FILED AND IT INCREASES THE AMOUNT PAYABLE UNDER THE PLAN BUT MAKES NO OTHER CHANGES.]
- _____ C. ALL OTHER PLANS: This is to certify that on _____, 20__, I caused
- (i) the Chapter 13 ~~p~~Plan [filed herewith OR filed on _____ filed herewith- / _____ filed on _____, 20__]; and
- (ii) if applicable, the Order Denying Confirmation ~~w~~With Leave to Amend dated _____, 20__ [if (ii) is not applicable, place "N/A" in the blank];

to be mailed by first class mail, postage prepaid, to all ~~addresses~~parties in interest on the attached matrix or list. (If any parties on the matrix were served by CM/ECF ~~instead of by~~rather than mail, so indicate on the

matrix with the email address served as indicated on the CM/ECF Notice of Electronic Filing).

AND

2. *Check and complete this Section and Section 3 if liens are proposed to be valued or avoided through the pPlan.*

_____ I caused the Chapter 13 pPlan [filed herewith OR filed on ~~_____ filed herewith / _____ filed on~~ _____, 20—] to be served pursuant to Federal Bankruptcy Rule 7004 on the following creditor whose lien is proposed to be impacted by the pPlan (and not by separate motion) under pPlan Pparagraph 5.1 or 5.3. State address served and method of service. See Bankruptcy Rule 7004(h) if the party served is an insured depository institution. Attach separate sheets or repeat this paragraph for each such creditor served.

Name of Creditor: _____
 Person Served: _____
~~Capacity (Resident Agent, Officer, etc.)~~ _____
Title/Position: _____
 Address: _____

 City, State Zip: _____
 Method of Service: _____
 Date Served: _____

~~AND~~ Select A or B for the above-named creditor:

- _____ A. A proof of claim has been filed with respect to the lien or claim at issue prior to service of the Pplan. I also mailed a copy of the Pplan and supporting documents under Section 3 below to the claimant at the name and address where notices should be sent as shown on the proof of claim.
- _____ B. No proof of claim has been filed for the lien or claim at issue.
3. _____ Along with each copy of the pPlan served under Section 2, I included copies of documentation supporting the dDebtor's entitlement to the relief sought in pPlan pParagraph 5.1 or 5.3 with respect to that creditor (for example, documents establishing the value of the property and the amount of any prior liens and the lien at issue), which I have also filed with the Court as a supplement to the pPlan. ***This supplemental material need not be served with the plan on all creditors, ~~only on~~ but it must be served on the affected secured creditors.***

_____ This is an amended Pplan and the documentation supporting the dDebtor's entitlement to the relief sought in pPlan pParagraph 5.1 or 5.3 has been previously served and filed as ECF docket entry _____.

I hereby certify that the foregoing is true and correct.

Dated: _____

Debtor, Debtor's Attorney, or
Other Person Effecting Service

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter 13

**NOTICE OF MOTION TO MODIFY
CHAPTER 13 PLAN AFTER CONFIRMATION**

~~A motion was filed on behalf of the debtor~~ _____ filed a motion to modify the Chapter 13 ~~P~~lan that has been confirmed in this case. A copy of the motion and proposed modified plan is attached.

Your rights may be affected. You should read these papers carefully and discuss them with your ~~lawyer~~attorney. If you do not have an ~~lawyer~~attorney, you may wish to consult one. ~~A copy of the motion and proposed modified plan is attached.~~

If you do not want the ~~C~~eourt to grant the motion to modify the Chapter 13 ~~p~~Plan, or if you want the ~~C~~eourt to consider your views on the motion, then by _____ *(parties served by mail may add three (3) ~~additional~~ days to ~~the response~~this deadline), you or your ~~lawyer~~attorney must file with the Clerk of the ~~Bankruptcy~~Court a written response to the motion explaining your position and mail a copy of the response to the debtor, the debtor's ~~counsel~~attorney (if ~~applicable~~the debtor is represented by an attorney), the Chapter 13 trustee, and any other ~~related parties in accordance with~~ party designated by the Court under Federal Bankruptcy Rule 3015(~~g~~h). If you mail, rather than hand deliver, your response to the Clerk of the Court for filing, you must mail it early enough so that the Court will receive it by the deadline stated above.

If you file a timely response to the motion, the hearing on the motion will take place on _____, 20____, at _____ a.m./p.m., ** in Courtroom _____, United States Bankruptcy Court, _____[CHOOSE ONE: 101 West Lombard Street, Baltimore, MD 21201 or 6500 Cherrywood Lane, Greenbelt, MD 20770].

If you or your ~~lawyer~~attorney do not file and serve a timely response to the motion, the ~~e~~Court may find that you do not oppose the relief sought in the motion and may grant or otherwise rule on the motion without a hearing.

DATE: _____ ***

Name of Debtor’s attorney or Debtor (if without an attorney)
Firm
Address
City, State Zip
Telephone Number
Email Address
Attorney for Debtor (or Debtor if without an attorney)

~~DATE: _____ ***~~
~~_____~~
~~_____~~
~~_____~~
~~Signature (Attorney or Movant if without Counsel)~~
~~Address~~
~~Telephone No. _____~~

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the Notice of Motion to Modify ~~the~~ Chapter 13 Plan After Confirmation will be served electronically by the Court's CM/ECF system on the following:

Name of Chapter 13 Trustee, ~~Chapter 7/13~~

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the Notice of Motion to Modify ~~the~~ Chapter 13 Plan After Confirmation was also mailed first class mail, postage prepaid, to:

~~Name of Party~~
~~Address of Party~~
City, State Zip

~~Name of Party~~
~~Address of Party~~
City, State Zip

~~Name of Party~~
~~Address of Party~~
City, State Zip

Name of Debtor's attorney or Debtor (if without an attorney)

Signature

[Type or print your name]

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**

at Choose an item.

In re:

_____,

Debtor.

Case Number: _____

Chapter _____

**CHAPTER 11 FINAL REPORT AND MOTION FOR FINAL DECREE
FOR NON-INDIVIDUAL DEBTOR**

The following is the report of payments made pursuant to the plan, confirmed by this Court on _____, 20__.

TOTAL DISTRIBUTION

\$ _____

PERCENTAGE OF CLAIMS ~~PAID OR~~ PROPOSED TO BE
PAID TO THE ~~GENERAL~~ CLASS OF GENERAL UNSECURED
CREDITORS ~~WITHIN~~ UNDER THE PLAN

_____ %

PERCENTAGE OF CLAIMS ACTUALLY PAID
TO THE CLASS OF GENERAL UNSECURED
CREDITORS UNDER THE PLAN

_____ %

A. Gross Cash Receipts (total amount received
from all sources during plan term) _____

\$ _____

B. ~~Priority~~ Payments of Expenses of
Administrative ~~on~~ Other Than Operating
Expenses:

1. Trustee's commission (if any)
2. Fees and expenses of ~~T~~trustee's
~~Counsel~~ attorney

Paid

Proposed

Total

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

	<u>Paid</u>	<u>Proposed</u>	<u>Total</u>
C. Other Professional Fees and Expenses:			
1. Fees and expenses for accountants	\$ _____	\$ _____	\$ _____
2. Fees and expenses for auctioneers and appraisers	\$ _____	\$ _____	\$ _____
3. Fees and expenses for attorneys for the debtor	\$ _____	\$ _____	\$ _____
4. Other professional fees (specify)	\$ _____	\$ _____	\$ _____
5. Taxes, fines, penalties, etc.	\$ _____	\$ _____	\$ _____
6. Other expenses of administration (must be itemized: includes bond premiums, settlement costs, other expenses)	\$ _____	\$ _____	\$ _____
7. Total	\$ _____	\$ _____	\$ _____

	<u>Paid</u>	<u>Proposed</u>	<u>Total</u>
D. Payments to Creditors (totals under each category sufficient):			
1. Payment to secured creditors	\$ _____	\$ _____	\$ _____
2. Payment to priority creditors	\$ _____	\$ _____	\$ _____
3. Payments to unsecured creditors	\$ _____	\$ _____	\$ _____
4. Payments to equity security holders	\$ _____	\$ _____	\$ _____

	<u>Paid</u>	<u>Proposed</u>	<u>Total</u>
E. Other Payments (including surplus payments to the debtor)	\$ _____	\$ _____	\$ _____

F. **TOTAL DISTRIBUTION** \$ _____

The plan proponent₁ (or trustee₂ if appointed) ~~hereby~~ avers that all provisions of the plan have been substantially consummated. Wherefore, the plan proponent (or trustee), having fully administered this estate, prays for entry of a final decree.

DATE: _____

Name of Attorney for Plan Proponent (or Trustee)
Firm
Address
City, State Zip
Telephone Number
Email Address
Attorney for Plan Proponent (or Trustee)

At a minimum, the following should be served with a copy of this report:
 Creditors' Committee or ~~Counsel~~ its attorney, 20 Largest Unsecured Creditors, and United States Trustee.

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the Chapter 11 Final Report and Motion for Final Decree will be served electronically by the Court's CM/ECF system on the following:

Name of Attorney Representing Creditor's Committee

Name of Attorney

U.S. Trustee

I hereby further certify that, on the _____ day of _____, 20____, a copy of the Chapter 11 Final Report and Motion for Final Decree was also mailed first class, postage prepaid, to:

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name ~~of Party~~
Address ~~of Party~~
City, State Zip

Name of Attorney for Plan Proponent (or Trustee)

Signature

[Type or print your name]

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**

at Choose an item.

In re:

_____,

Debtor.

Case Number: _____

Chapter _____

**CHAPTER 11 FINAL REPORT AND MOTION
FOR DISCHARGE AND/OR FINAL DECREE
[FOR INDIVIDUAL DEBTOR]**

The following is the report of payments made pursuant to the plan, confirmed by this Court on _____, 20____.

TOTAL DISTRIBUTION

\$ _____

PERCENTAGE OF CLAIMS ~~PAID OR~~ PROPOSED TO BE PAID TO
THE ~~GENERAL~~ CLASS OF GENERAL UNSECURED CREDITORS ~~WITHIN~~ UNDER
THE PLAN _____ %

PERCENTAGE OF CLAIMS ACTUALLY PAID TO THE ~~GENERAL~~
CLASS OF GENERAL UNSECURED CREDITORS ~~WITHIN~~ UNDER THE PLAN
_____ %

A. Gross Cash Receipts

\$ _____

B. ~~Priority~~ Payments of Expenses of
Administrative ~~on~~ Other Than Operating
Expenses:

1. Trustee's commission (if any)

\$ _____ \$ _____ \$ _____

2. Fees and expenses, ~~T~~ of trustee's

\$ _____ \$ _____ \$ _____

~~Counsel~~ attorney

	<u>Paid</u>	<u>Proposed</u>	<u>Total</u>
C. Other Professional Fees and Expenses:			
1. Fees and expenses for accountants	\$ _____	\$ _____	\$ _____
2. Fees and expenses for auctioneers and appraisers	\$ _____	\$ _____	\$ _____
3. Fees and expenses for attorneys for the debtor	\$ _____	\$ _____	\$ _____
4. Other professional fees (specify)	\$ _____	\$ _____	\$ _____
5. Taxes, fines, penalties, etc.	\$ _____	\$ _____	\$ _____
6. Other expenses of administration (must be itemized: includes bond premiums, settlement costs, other expenses)	\$ _____	\$ _____	\$ _____
7. Total	\$ _____	\$ _____	\$ _____

	<u>Paid</u>	<u>Proposed</u>	<u>Total</u>
D. Payments to Creditors (totals under each category sufficient):			
1. Payment to secured creditors	\$ _____	\$ _____	\$ _____
2. Payment to priority creditors	\$ _____	\$ _____	\$ _____
3. Payments to unsecured creditors	\$ _____	\$ _____	\$ _____
4. Payments to equity security holders	\$ _____	\$ _____	\$ _____

	<u>Paid</u>	<u>Proposed</u>	<u>Total</u>
E. Other Payments (including surplus payments to the debtor)	\$ _____	\$ _____	\$ _____

F. **AMOUNT TO BE PAID UNDER PLAN** \$ _____

TOTAL DISTRIBUTION \$ _____

The plan administrator, (or trustee, if appointed) ~~hereby~~ avers that all provisions of the plan have been substantially consummated, ~~and plan payments have been completed~~. Furthermore, the debtor ~~hereby~~ certifies, under penalty of perjury that the following statements are true and correct:

1. The debtor has completed all payments under the plan.

2. If 11 U.S.C. § 1141(d)(3) applies, the debtor has completed an instructional course concerning financial management as described in 11 U.S.C. § 111.

3. ~~The debtor did not claim any exemptions in any property (real or personal) in excess of the applicable amounts set forth in 11 U.S.C. § 522(p) and § 522(q). The debtor did not have at the time of filing this bankruptcy and does not have at the present time equity in excess of \$155,675 if the case was filed on or after April 1, 2013 and before April 1, 2016, \$160,375 if the case was filed on or after April 1, 2016 and before April 1, 2019, \$170,350 if the case was filed on or after April 1, 2019 and before April 1, 2022, or~~

~~\$189,050 if the case was filed on or after April 1, 2022 in the type of property described in 11 U.S.C. § 522(p)(1) (generally, the debtor's homestead).~~

1.4. There is not currently pending any proceeding in which I may be found guilty of a felony of the kind described in 11 U.S.C. § 522(q)(1)(A) or liable for a debt of the kind described in 11 U.S.C. § 522(q)(1)(B).

DATE: _____

Debtor's Name

DATE: _____

Joint Debtor's Name

~~Debtor: _____ Date: _____~~

~~Debtor: _____ Date: _____~~

Wherefore, the plan administrator (or trustee), having fully administered this estate, prays for entry of an order of discharge and /or the entry of a final decree.

DATE: _____

Name of Attorney for Plan Administrator (or Trustee)

Firm

Address

City, State Zip

Telephone Number

Email Address

Attorney for Plan Proponent (or Trustee)

~~DATE: _____~~

~~_____
Attorney for Plan Administrator
(or Trustee)~~

At a minimum, the following parties should be served with a copy of this report:
Creditors' Committee or ~~Counsel~~ its attorney, 20 Largest Unsecured Creditors, and United States Trustee.

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the Court's CM/ECF system and it reports that an electronic copy of the Chapter 11 Final Report and Motion for Discharge and/or Final Decree will be served electronically by the Court's CM/ECF system on the following:

Name of Attorney Representing Creditor's Committee

Name of Attorney

U.S. Trustee

I hereby further certify that, on the _____ day of _____, 20____, a copy of the Chapter 11 Final Report and Motion for Discharge and/or Final Decree was also mailed first class, postage prepaid, to:

Name-of Party
Address-of Party
City, State Zip

Name-of Party
Address-of Party
City, State Zip

Name-of Party
Address-of Party
City, State Zip

Name of Attorney for Plan Proponent (or Trustee)

Signature _____

[Type or print your name]

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**

at Choose an item.

In re:

_____,

Debtor.

Case Number: _____
Chapter 13

PRE-CONFIRMATION CERTIFICATION

The debtor hereby certifies under penalty of perjury that the following statements are true and correct:

1. The debtor has paid any fee, charge, or other amount required under 28 U.S.C. § 1930, or by the plan (i.e., adequate protection payments) to be paid before confirmation.
2. The debtor has paid all amounts that are required under a domestic support obligation and that first became payable after the date of the filing of the petition, if applicable.
3. The debtor has filed all applicable federal, state, and local tax returns with the appropriate taxing authorities for all taxable periods ending during the 4-year period ending on the date of the filing of the petition.

The debtor affirms that the plan is proposed in accordance with 11 U.S.C. § 1325 and requests said plan be confirmed.

DATE: _____

(Signature of Debtor)

Debtor's Name

Telephone Number (if not represented by an attorney)

Email Address (if not represented by an attorney)

DATE: _____

(Signature of Joint Debtor)

Joint Debtor's Name

Telephone Number (if not represented by an attorney)

Email Address (if not represented by an attorney)

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND

at Choose an item.

In re:

_____,

Debtor.

Case Number: _____
Chapter 13

DEBTOR'S AFFIDAVIT REQUESTING DISCHARGE

***IN JOINT FILINGS, A SEPARATE AFFIDAVIT MUST BE COMPLETED
BY EACH DEBTOR IN ORDER TO BE ELIGIBLE FOR A DISCHARGE***

The Chapter 13 ~~t~~Trustee has filed a notice of completion in my case and I am hereby requesting that the ~~e~~Court issue a discharge. I ~~testify~~ declare under penalty of perjury to the following:
(Complete all sections and provide all required information.)

1. The following creditors hold a claim that is not discharged under 11 U.S.C. § 523(a)(2) or (a)(4) or a claim that was affirmed under 11 U.S.C. § 524(c); provide name, address, and telephone number of each such creditor)

Name: _____

Address: _____

Telephone Number: _____

Name: _____

Address: _____

Telephone Number: _____

Name: _____

Address: _____

Telephone Number: _____

2. I have not received a discharge in a ~~e~~Chapter 7, 11, or 12 bankruptcy case that was filed within 4 years prior to the filing of this ~~C~~chapter 13 bankruptcy case.
3. I have not received a discharge in another ~~C~~chapter 13 bankruptcy case that was filed within 2 years prior to the filing of this ~~C~~chapter 13 bankruptcy case.

4. ~~A. ☐ I did not claim any exemptions in any property (real or personal) in excess of the applicable amounts set forth in 11 U.S.C. § 522(p) and § 522(q). have, either at the time of filing this bankruptcy or at the present time, equity in excess of \$155,675 if the case was filed on or after April 1, 2013 and before April 1, 2016, \$160,375 if the case was filed on or after April 1, 2016 and before April 1, 2019, \$170,350 if the case was filed on or after April 1, 2019 and before April 1, 2022, or \$189,050 if the case was filed on or after April 1, 2022 in the type of property described in 11 U.S.C. § 522(p)(1) [generally the debtor's homestead].~~

4.

5. ~~B. ☐ There is not currently pending any proceeding in which I may be found guilty of a felony of the kind described in 11 U.S.C. § 522(q)(1)(A) or liable for a debt of the kind described in 11 U.S.C. § 522(q)(1)(B).~~

6. COMPLETION OF INSTRUCTIONAL COURSE CONCERNING PERSONAL FINANCIAL MANAGEMENT PURSUANT TO 11 U.S.C. § 1328(g)(1)

[Complete one of the following statements]

☐ I, (printed name of the debtor) _____, the debtor in the above-styled case hereby certify that on (date) _____ I certify that I completed an instructional course in personal financial management provided by (Name of Provider) _____, by an approved personal financial management instruction provider.

[Check the appropriate box]

☐ ~~Official Form 23~~ A certificate of completion of the personal financial management course was previously filed with the Court. ~~OR~~

OR

☐ A ~~document attesting to my~~ certificate of completion of the personal financial management instruction course is attached.

OR

☐ I, (printed name of the debtor) _____, the debtor in the above-styled case, hereby certify that no personal financial management course is required because:

[Check the appropriate box]

☐ I am incapacitated or disabled, as defined in 11 U.S.C. § 109(h)(4).

OR

☐ I am on active military duty in a military combat zone, ~~or~~

OR

☐ I reside in a district in which the United States Trustee has determined that the approved instructional courses are not adequate at this time to serve the ~~additional~~ individuals who would otherwise be required to complete such courses.

7. CERTIFICATION REGARDING DOMESTIC SUPPORT OBLIGATIONS
PURSUANT TO 11 U.S.C. § 1328(a)

[Complete one of the following statements]

☐ I, ~~(printed name of the debtor)~~ _____, ~~the debtor in the above-styled case, hereby~~ certify that I am not currently required, nor at any time during the period of this bankruptcy case have been required, by a judicial or administrative order, or by statute, to pay a domestic support obligation.

OR

☐ I, ~~(printed name of the debtor)~~ _____, ~~the debtor in the above-styled case,~~ am required by judicial or administrative order, or by statute, to pay a domestic support obligation as defined in 11 U.S.C. § 101(14A). (This refers to a debt in the nature of alimony, maintenance, or support owed to or recoverable by (i) a spouse, former spouse, or child of the debtor or such child's parent, legal guardian, or responsible relative, or (ii) a governmental unit ~~in the nature of alimony, maintenance or support.~~) The name, ~~and~~ address, and telephone number of each holder of a domestic support obligation is as follows:

Name: _____
Address: _____

Telephone Number: _____

Name: _____
Address: _____

Telephone Number: _____

Name: _____
Address: _____

Telephone Number: _____

[check the appropriate box]

☐ I ~~hereby~~ certify that all amounts payable under such order or such statute that are due on or before the date of this affidavit (including amounts due before the petition was filed, but only to the extent provided for by the plan) have been paid.

OR

☐ I have executed, and the eCourt has approved, a written waiver of discharge pursuant to 11 U.S.C. § 1328(a).

8. My current address is: _____

9. The name and address of my most recent/current employer is:

Name: _____
Address: _____

I declare under penalty of perjury that all of the above statements are true and correct to the best of my knowledge, information, and belief, and that the eCourt may rely on the truth of each statement in determining whether to grant me a discharge in this case. I further state that I understand that the eCourt may revoke my discharge if such order of discharge was procured by fraud.

DATE: _____

(Signature of Debtor)
Debtor's Name
Telephone Number (if not represented by an attorney)
Email Address (if not represented by an attorney)

~~Signature of the Debtor:~~ _____
~~Telephone Number: (if pro se)~~ _____
~~Date:~~ _____

NOTICE OF OPPORTUNITY TO OBJECT

Any objections to the accuracy of this affidavit must be filed within fourteen (14) days of the date of service of this ~~A~~affidavit. If no objection is filed, the ~~e~~Court will consider entering a discharge order in this case without further notice or opportunity for a hearing.

CERTIFICATE OF SERVICE

I hereby certify that, on the _____ day of _____, 20____, I reviewed the ~~C~~eourt's CM/ECF system and it reports that an electronic copy of the foregoing Debtor's Affidavit Requesting Discharge ~~debtor's affidavit requesting discharge~~ will be served electronically by the ~~C~~eourt's CM/ECF system on the following:

Name of Chapter 13 ~~t~~Trustee

Name of Attorney

Name of Attorney

I hereby further certify that, on the _____ day of _____, 20____, a copy of the foregoing Debtor's Affidavit Requesting Discharge ~~debtor's affidavit requesting discharge~~ was also mailed first class mail, postage prepaid, to:

Name
Address
City, State Zip

Name
Address
City, State Zip

Name
Address
City, State Zip

Debtor's Name

~~Name of Party~~ _____
~~Address~~ _____

~~Name of Party~~ _____
~~Address~~ _____

~~Name of Party~~ _____

Address

Debtor's Signature

Telephone Number

NOTE: The Certificate of Service must comply with Local Bankruptcy Rule 9013-47005-2.

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND
at Choose an item.

In re:

_____,
Debtor.

Case Number: _____
Chapter 13

STATEMENT UNDER PENALTY OF PERJURY CONCERNING
PAYMENT ADVICES DUE PURSUANT TO 11 U.S.C. § 521(a)(1)(B)(iv)

***IN JOINT FILINGS, A SEPARATE STATEMENT
MUST BE COMPLETED BY EACH DEBTOR***

I, _____ (debtor's name) the undersigned debtor, state that I did not provide copies of all payment advices or other evidence of payment received from my employer within 60 days before the date of the filing of the petition, ~~by me from any employer~~ because:

[Check the appropriate box]

☐ ~~(1)~~ I was not employed during the period immediately preceding the filing of the above-referenced case, including from _____ to _____
(state the dates that you were not employed);.

OR

☐ ~~(2)~~ I was employed during the period immediately preceding the filing of the above-referenced case but did not receive any payment advices or other evidence of payment from my employer within 60 days before the date of the filing of the petition;.

OR

☐ ~~(3)~~ I am self-employed and do not receive any evidence of payment;.

OR

☐ ~~(4)~~ Other (~~please~~ explain): _____

I declare under penalty of perjury that the above statement is true and correct to the best of my knowledge, information, and belief ~~I declare under penalty of perjury that I have read the~~

~~foregoing statements and that they are true and accurate to the best of my knowledge,
information, and belief.~~

DATE: _____

(Signature of Debtor)

Debtor's Name

Telephone Number (if not represented by an
attorney)

Email Address (if not represented by an attorney)

Dated this _____ day of _____, 20____.

(Signature of debtor)

Debtor

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND**

at Choose an item.

In re:

_____,

Debtor.

Case Number: _____
Chapter _____

**DECLARATION OF SELF-REPRESENTED INDIVIDUAL
REGARDING ELECTRONIC FILING
~~(SELF-REPRESENTED INDIVIDUAL)~~**

1. I ~~(we)~~ have completed the following documents using the Court's Electronic Filing (eSR) program for a self-represented debtor:

Check the box next to each document you submitted through eSR.

☐ Voluntary Petition for Individuals
Filing for Bankruptcy
(Official Form B101)

☐ Chapter 7 Statement of Your Current
Monthly Income
(Official Form B122A-1)

☐ Declaration About an Individual
Debtor's Schedules
(Official Form B106DEC)

☐ Statement of Exemption from Presumption
of Abuse Under § 707(b)(2)
(Official Form B122A-1)

☐ Your Statement of Financial Affairs
Chapter 7 Means Test
For Individuals Filing for Bankruptcy
Form B122A-2)
(Official Form B107)

☐ ~~Statement of Exemption from Presumption
of Abuse Under § 707(b)(2) (Official
(Official Form B122A-1)~~

~~☐ Declaration About an Individual
Debtor's Schedules
B122A-2)
(Official Form B106)~~

~~☐ Chapter 7 Means Test
(Official Form~~

☐ Statement of Intention for Individuals
Filing Under Chapter 7
(Official Form B108)

~~2. Declaration of Petitioner:~~

~~a. To be completed in all cases.~~

~~b.~~

3.2. By signing this form, I, ~~the undersigned debtor hereby~~ declare the following under penalty of perjury ~~that~~:

(1a) I have read and understand the above-referenced documents ~~being filed electronically (“Voluntary Petition”);~~

(2b) ~~t~~The information contained in the ~~petition, statements and schedules, lists, and disclosures~~ above-referenced documents is true and correct, to the best of my knowledge, information, and belief; ~~and~~

(3c) I have authorized the electronic filing of the ~~Voluntary Petition~~ above-referenced documents with the United States Bankruptcy Court.

(d) ~~I further declare under penalty of perjury that~~ I have completed and signed Your Statement about Your Social Security Number (Official Form B121) and provided the signed original to the Clerk; ~~and~~ I understand that this ~~DECLARATION Declaration~~ Regarding Electronic Filing must be filed with the Clerk in addition to the petition.

~~To be checked and applicable only if the petitioner is an individual (or individuals) whose debts are primarily consumer debts and who has (or have) chosen to file under Chapter 7.~~

☐ (e) I am aware that I may proceed under Chapter 7, 11, 12, or 13 of Title 11 United States Code (the United States Bankruptcy Code); I understand the relief available under each such chapter; I choose to proceed under Chapter 7; and I request relief in accordance with Chapter 7.

(f) I understand that failure to file the signed original of this Declaration is grounds for dismissal of my case pursuant to 11 U.S.C. §§ 707(a) and 105.

(g) ~~I also~~ understand that failure to address the filing fee (by paying the full filing fee, by filing an application to waive the fee, or by filing an application to pay the filing fee in installments) is grounds for dismissal of my case pursuant to Local Bankruptcy Rule 1002-1.

Date

Debtor's Signature

Debtor's Name

Date

Joint Debtor's Signature

Joint Debtor's Name