

United States Bankruptcy Court
for The District of Maryland

DUNCAN W. KEIR
CHIEF JUDGE

CHAMBERS 1B U.S. COURTHOUSE
101 W. LOMBARD STREET
BALTIMORE, MARYLAND 21201
410-962-3555

October 2, 2009

**Notice of Comment Period
on Proposed Changes to the Local Bankruptcy Rules**

Comments are welcome from the general public on proposed changes to the Local Bankruptcy Rules for the District of Maryland. The Local Bankruptcy Rules were last published December 1, 2008, and an updated version of Appendix F became effective July 1, 2009. Since that time, additional changes have been identified.

Many of the proposed changes are the result of Public Law 111-16, the *Statutory Time-Periods Technical Amendments Act of 2009*, and a companion amendment to Federal Rule of Bankruptcy Procedure 9006. The changes are part of a project to make all the federal rules on calculating time periods simpler, clearer, and more consistent. Under the changes, time periods will be calculated by “days” and will include intermediate weekends and holidays that were previously excluded for some shorter time periods. As a result, any reference to business or calendar days not mentioned in the proposed changes will be removed.

The following errata sheet summarizes the significant proposed changes, to be effective **December 1, 2009**. A red-line version of the relevant rules, appendices, and forms can be accessed by using the hyperlinks (identified by blue text and underlining) in the errata sheet.

Comments should be submitted directly to Mark Sammons, Clerk of Court, at:
mark_sammons@mdb.uscourts.gov

The comment period begins Friday, October 2, 2009. The deadline for comments is the close of business on **Friday, November 17, 2009**.

Duncan W. Keir
Chief Judge

Errata Sheet

Summary of Significant Proposed Changes From the December 2008 Version of the Local Bankruptcy Rules

Local Bankruptcy Rules

RULE 1002-1(b)(2) – This rule is revised to change the time for correction of deficiencies from 15 days to 14 days after the date of issuance of the deficiency notice.

RULE 1007-1 – This rule is adopted through Administrative Order 08-03, on December 19, 2008, and is now being incorporated in to the Court’s Local Bankruptcy Rules.

RULE 1007-4 – This rule is revised to change the time to request payment advices from at least 15 days to at least 14 days before the first date set for the meeting of creditors. Additionally, this rule was revised to change the notice period required before dismissal for failure to file payment advices from 15 days to 14 days.

RULE 1017-1 – This rule is revised to change the notice period required before dismissal for failure to file income tax returns from 15 days to 14 days.

RULE 2002-1(a) – This rule is revised to change the time to file an objection to a notice of proposed action from 20 days to 21 days from the date of completion of service.

RULE 2002-1(c) – This rule is revised to change the time for filing a certificate of service from 5 days to 7 days after completion of service.

RULE 2015-1(b) – This rule is revised to change the time for filing a statement of the duties and positions of those compensated from 20 days to 21 days after filing a Chapter 11 petition.

RULE 2081-1 – This rule is revised to change the time to serve notice of a disputed, contingent, or unliquidated claim from 15 days to 14 days after filing the schedule or after adding a disputed creditor to a previously filed schedule. Additionally, this rule was revised to change the time for filing a certificate of service from 5 days to 7 days after completion of service.

RULE 3001-1 – This new rule is based on proposed amendments to Federal Rule of Bankruptcy Procedure 3001, which prescribe in greater detail the supporting information required to accompany certain proofs of claim and authorize the court to impose sanctions against a creditor that fails to provide the required information.

RULE 3002-1 – This new rule is based on a proposed Federal Rule of Bankruptcy Procedure that implements § 1322(b)(5) of the Bankruptcy Code, which permits a Chapter 13 debtor to cure a default and maintain payments of a home mortgage over the course of the debtor’s plan. The rule requires notice of any changes to post-petition mortgage payments for the debtor’s principal residence and of the assessment of any post-petition fees, expenses, or

charges. It authorizes the court to impose sanctions for failure to provide the required notice. Also, the rule provides a procedure for determining whether the prepetition default has been fully cured at the end of a case and whether the debtor is current on all payments in accordance with § 1322(b)(5).

RULE 3015-2(b) – This rule is revised to change the time to file objections to plan confirmation and the time to serve copies on the Chapter 13 Trustee from 8 days to 7 days before the date set for the confirmation hearing.

RULE 3015-2(c) – This rule is revised to change the time to file a Pre-Confirmation Certificate from within 8 days to within 7 days prior to the date of the initial confirmation hearing. Additionally, the time to file an updated Pre-Confirmation Certificate in the instance that a confirmation hearing is continued was changed from 8 days to 7 days prior to such hearing.

RULE 3015-3(c) – This rule is revised to change the time to file objections to the accuracy of the affidavit stating all § 1326(a)(1) pre-confirmation payments made by the debtor from 10 days to 14 days after filing and service of the affidavit.

RULE 3018-1 – This rule is revised to change the time to file the tally of ballots from the third business day to 7 days prior to the confirmation hearing.

RULE 3019-1 – This rule is revised to change the time to give notice by mail of the time to file objections to a request to modify a Chapter 11 plan from not less than 20 days to not less than 21 days.

RULE 4001-1(g) – This rule is revised to change the time to pre-file exhibits from no later than the third business day to 7 days before the noticed hearing date.

RULE 4001-2 – This rule is revised to change the minimum days before hearing to file and serve a history of payments received post-petition from at least 8 days to at least 7 days before the date set for hearing.

RULE 4001-4(b) – This rule is revised to change the deadline to file any opposition in response to a motion to obtain credit from not less than 15 days to not less than 14 days after service of the motion.

RULE 4001-4(g) – This rule is revised to change the time to file an amendment to a previously filed claim from not later than 20 days to not later than 21 days after the date of filing of a notice to obtain credit if the deadline to file proofs of claims has expired.

RULE 4003-2(d) – This rule is revised to change the time to file responses to a motion to avoid lien from 25 days to 28 days after service of the motion.

RULE 5001-2 – This rule is revised to remove subsection (b), the night box, since the amendments to Federal Rule of Bankruptcy Procedure 9006 state that when computing time periods the last day ends at midnight for electronic filings and at the time the Clerk's office is scheduled to close for filings by other means.

RULE 5071-1(c) – This rule is revised to change the time to file a motion for postponement on the grounds of a prior conflicting engagement from 10 days to 14 days after the date such conflict became apparent.

RULE 6004-1(a)(6) – This rule is revised to change the time to file any opposition to the private sale of estate property from 20 days to 21 days after service of the motion for private sale.

RULE 6004-1(g) – This rule is revised to change the time to file an amendment to a previously filed claim from not later than 20 days to not later than 21 days after the notice date.

RULE 6070-1 – This rule is revised to change the time to file a copy of any refund checks, transmittal letter, tax assessment, deficiency notice, or other relevant documents from 5 days to 7 days after receipt.

RULE 7054-1 – This rule is revised to change the time to file a Bill of Costs from 20 days to 21 days after the entry of the judgment or order.

RULE 7054-2 – This rule is revised to change the time for a prevailing party to file a motion for an award of attorney’s fees from 20 days to 21 days after the entry of the judgment or order.

RULE 7056-1 – This rule is revised to change the time to file a response to a motion for summary judgment from at least 2 business days to at least 7 days prior to the hearing.

RULE 9010-4(a)(2)(B) – This rule is revised to change the time for notice before a motion to withdraw appearance can be submitted from at least 5 days to at least 7 days before filing the motion.

RULE 9010-4(b)(2)(B) – This rule is revised to change the time for notice before a motion to withdraw appearance can be submitted from at least 5 days to at least 7 days before filing the motion. Additionally, the time to enter new counsel’s appearance before the Court may dismiss or enter a default judgment against the claim for relief by the unrepresented party is changed from 20 days to 21 days after filing the motion to withdraw.

RULE 9018-1 – This rule is renumbered (to Rule 9037-1) and revised to include additional guidance regarding the redaction process and the restrictions during the initial 90 days after filing. Additionally, the time to file a Notice of Intent to Request Redaction with the Court has been revised to calculate the period by days instead of business days.

RULE 9019-1(a) – This rule is revised to change the time to file a proposed order providing for settlement, if Court required, from 10 days to 14 days.

RULE 9019-2(e)(2) – This rule is revised to change the time to submit a written BDRP Statement to the Resolution Advocate from not later than 8 days to not later than 14 days prior to the BDRP Conference.

RULE 9019-2(f)(2) – This rule is revised to change the time to file and serve Local Form J-4 from 10 calendar days to 14 days.

RULE 9019-2(g)(2)(C) – This rule is revised to change the time to object or comment on proposed compensation to a Resolution Advocate from 20 days to 21 days after the filing of the notice setting forth the terms and conditions of compensation.

Local Bankruptcy Forms and Appendices

LBF C – This form was revised to change the time to file responses to a motion to avoid lien from 25 days to 28 days after service of the motion, pursuant to the proposed change to Rule 4003-2(d) above.

LBF E-1 – This form was revised to change the time to file objections to an Application for Supplemental Allowance of Attorney’s Fees from 20 days to 21 days from the date of the Application.

LBF F – This form was revised to more accurately reflect the information the U.S. District Court requires for admission pro hac vice.

LBF J-2(b) – This form was revised to change the time to file proof of service of the Order Appointing Resolution Advocate from 5 days to 7 days from the date of the Order.

LBF P – This form was revised to change the time to file objections to the accuracy of the Debtor’s Affidavit Requesting Discharge from within 15 days to within 14 days of the date of service.

Appendix B – This appendix will be updated to reflect changes to the U.S. District Court’s Local Rules. Please see the District Court’s website for proposed changes - <http://www.mdd.uscourts.gov/>.

Appendix C – This appendix will be updated to reflect changes to the U.S. District Court’s Local Rules. Please see the District Court’s website for proposed changes - <http://www.mdd.uscourts.gov/>.

**Redline Version of Proposed Changes
to the Local Bankruptcy Rules**

RULE 1002-1(b) PETITION - GENERAL

(b) Other Deficient Petitions and Papers - Notice of Deficient Filing. The Clerk can issue a notice:

(1) specifying deficiencies - except those described in subsection (a) - in the petition, schedules, and associated papers; and

(2) stating that the petition, schedule or associated papers may be stricken or the case dismissed if the deficiencies are not corrected within ~~fifteen~~fourteen (~~15~~14) days after the date of issuance of the deficiency notice.

**RULE 1007-1 LISTS, SCHEDULES, STATEMENTS, AND OTHER DOCUMENTS;
TIME LIMITS**

(a) LIST OF CREDITORS AND EQUITY SECURITY HOLDERS, AND CORPORATE OWNERSHIP STATEMENT.

* * * * *

(4) Chapter 15 Case. Unless the court orders otherwise, a foreign representative filing a petition for recognition under chapter 15 shall file with the petition a list containing the name and address of all administrators in foreign proceedings of the debtor, all parties to any litigation in which the debtor is a party and that is pending in the United States at the time of the filing of the petition, and all entities against whom provisional relief is being sought under § 1519 of the Code.

(5) Extension of Time. Any extension of time for the filing of lists required by this subdivision may be granted only on motion for cause shown and on notice to the United States trustee and to any trustee, committee elected under § 705 or appointed under § 1102 of the Code, or other party as the court may direct.

(b) SCHEDULES, STATEMENTS, AND OTHER DOCUMENTS REQUIRED.

(1) Except in a chapter 9 municipality case, the debtor, unless the court orders otherwise, shall file the following schedules, statements, and other documents, prepared as prescribed by the appropriate Official Forms, if any:

(A) schedules of assets and liabilities;

(B) a schedule of current income and expenditures;

(C) a schedule of executory contracts and unexpired leases;

(D) a statement of financial affairs;

(E) copies of all payment advices or other evidence of payment, if any, with all but the last four digits of the debtor's social security number redacted, received by the debtor from an employer within 60 days before the filing of the petition; and

(F) a record of any interest that the debtor has in an account or program of the type specified in § 521(c) of the Code.

(2) An individual debtor in a chapter 7 case shall file a statement of intention as required by § 521(a) of the Code, prepared as prescribed by the appropriate Official Form. A copy of the statement of intention shall be served on the trustee and the creditors named in the statement on or before the filing of the statement.

(3) Unless the United States trustee has determined that the credit counseling requirement of § 109(h) does not apply in the district, an individual debtor must file a statement of compliance with the credit counseling requirement, prepared as prescribed by the appropriate Official Form which must include one of the following:

(A) an attached certificate and debt repayment plan, if any, required by § 521(b);

(B) a statement that the debtor has received the credit counseling briefing required by § 109(h)(1) but does not have the certificate required by § 521(b);

(C) a certification under § 109(h)(3); or

(D) a request for a determination by the court under § 109(h)(4).

(4) Unless § 707(b)(2)(D) applies, an individual debtor in a chapter 7 case with primarily consumer debts shall file a statement of current monthly income prepared as prescribed by the appropriate Official Form, and, if the debtor has current monthly income greater than the applicable median family income for the applicable state and household size, the calculations in accordance with § 707(b), prepared as prescribed by the appropriate Official Form.

(5) An individual debtor in a chapter 11 case shall file a statement of current monthly income, prepared as prescribed by the appropriate Official Form.

(6) A debtor in a chapter 13 case shall file a statement of current monthly income, prepared as prescribed by the appropriate Official Form, and, if the debtor has current monthly income greater than the median family income for the applicable state and family size, a calculation of disposable income in accordance with § 1325(b)(3), prepared as prescribed by the appropriate Official Form.

(7) An individual debtor in a chapter 7 or chapter 13 case shall file a statement regarding completion of a course in personal financial management, prepared as prescribed by the appropriate Official Form.

(8) If an individual debtor in a chapter 11, 12, or 13 case has claimed an exemption under § 522(b)(3)(A) in an amount in excess of the amount set out in § 522(q)(1) in property of the kind described in § 522(p)(1), the debtor shall file a statement as to whether there is pending a proceeding in which the debtor may be found guilty of a felony of a kind described in § 522(q)(1)(A) or found liable for a debt of the kind described in § 522(q)(1)(B).

(c) TIME LIMITS. In a voluntary case, the schedules, statements, and other documents required by subdivision (b)(1), (4), (5), and (6) shall be filed with the petition or within 15 days thereafter, except as otherwise provided in subdivisions (d), (e), (f), and (h) of this rule. In an involuntary case, the list in subdivision (a)(2), and the schedules, statements, and other documents required by subdivision (b)(1) shall be filed by the debtor within 15 days of the entry of the order for relief. In a voluntary case, the documents required by paragraphs (A), (C), and (D) of subdivision (b)(3) shall be filed with the petition. Unless the court orders otherwise, if the debtor has filed a statement under subdivision (b)(3)(B), the documents required by subdivision (b)(3)(A) shall be filed within 15 days of the order for relief. In a chapter 7 case, the debtor shall file the statement required by subdivision (b)(7) within 45 days after the first date set for the meeting of creditors under § 341 of the Code, and in a chapter 13 case no later than the date when the last payment was made by the debtor as required by the plan or the filing of a motion for a discharge under § 1328(b). The debtor shall file the statement required by

subdivision (b)(8) no earlier than the date of the last payment made under the plan or the date of the filing of a motion for a discharge under §§ 1141(d)(5)(B), 1228(b), or 1328(b) of the Code. Lists, schedules, statements, and other documents filed prior to the conversion of a case to another chapter shall be deemed filed in the converted case unless the court directs otherwise. Except as provided in § 1116(3), any extension of time for the filing of the schedules, statements, and other documents required under this rule may be granted only on motion for cause shown and on notice to the United States trustee, any committee elected under § 705 or appointed under § 1102 of the Code, trustee, examiner, or other party as the court may direct. Notice of an extension shall be given to the United States trustee and to any committee, trustee, or other party as the court may direct.

RULE 1007-4 PAYMENT ADVICES

Copies of all payment advices or other evidence of payment received within 60 days before the date of the filing of the petition by the debtor from any employer of the debtor, (1) shall not be filed with the court unless otherwise ordered, and (2) shall be provided to the local Office of the United States Trustee, and any creditor who timely requests copies of the payment advices or other evidence of payment, at least seven (7) days before the date of the meeting of creditors conducted pursuant to 11 U.S.C. § 341. To be considered timely, a creditor's request must be received by the debtor at least fourteen ~~15-(14)~~ days before the first date set for the meeting of creditors.

If the debtor cannot provide copies of the required payment advices, debtor is required to file a Statement Under Perjury in the form set forth in Local Bankruptcy Form Q. Upon the filing of a notice that the debtor has not provided a copy of all pay advices or other evidence of payment, or a Statement Under Perjury, as required herein above, an order of dismissal may be entered after fourteen ~~fifteen-(145)~~ days notice to the debtor, counsel to the debtor, and the United States Trustee and an opportunity for a hearing.

RULE 1017-1 DISMISSAL OF CASE

Upon the filing of a notice that the debtor has not provided a copy of the Federal income tax return to the trustee pursuant to Section 521(e)(2)(A) of Title 11 U.S.C., an order of dismissal may be entered after fourteen ~~fifteen-(1514)~~ days notice to the debtor, counsel to the debtor, and the United States Trustee and an opportunity for hearing.

RULE 2002-1(a) NOTICE TO CREDITORS AND OTHER INTERESTED PARTIES

(a) Noticing Period. A debtor, creditor, official committee, and any other party in interest sending a notice of proposed action to other parties in interest must give recipients no less than twenty-one ~~(2021)~~ days from the date of completion of service to file an objection to the action

described in the notice, unless the Federal Bankruptcy Rules specifically require a different time or unless otherwise ordered by the court or these Rules.

RULE 2002-1(c) NOTICE TO CREDITORS AND OTHER INTERESTED PARTIES

(c) Certificate of Service. A party must file a certificate of service of a notice given under these Rules or the Federal Bankruptcy Rules within ~~five-seven~~ (57) days after completion of service.

RULE 2015-1(b) COMPENSATION BY DEBTOR IN CHAPTER 11

(b) The debtor shall file a statement containing the following information within twenty~~-one~~ (2021) days after filing a petition in a Chapter 11 case:

- (1) a statement specifying the duties and positions of the following (to the extent compensated):
 - (A) the debtor, if an individual;
 - (B) the partners of the partnership;
 - (C) the officers and directors of the corporation, and any other insiders (as defined by 11 U.S.C. § 101); and
 - (D) the members of the limited liability company.
- (2) the rate of compensation paid to each person identified in Local Bankruptcy Rule 2015-1(b)(1) ninety (90) days prior to and at the time of the filing of the petition; and,
- (3) the rate of compensation of each as of the time the statement is filed.

RULE 2081-1 CHAPTER 11 - SCHEDULED CLAIMS

The debtor in a Chapter 11 case must serve on each creditor whose claim is listed on a schedule as disputed, contingent, or unliquidated, notice of that listing within fifteen (15) days after filing the schedule or within ~~fifteen-fourteen~~ (4514) days after adding a disputed creditor to a previously filed schedule. The notice must state that such creditor has the right to file a proof of claim and the failure to do so timely may prevent the creditor from voting on a plan or participating in any distribution. The debtor must file a certificate of service of the notice within ~~five-seven~~ (57) days of service.

Rule 3001-1 SUPPORTING INFORMATION FOR CLAIMS AGAINST INDIVIDUAL DEBTORS

(a) Open-end or Revolving Consumer Credit Agreements

When a claim is based on an open-end or revolving consumer credit agreement, the last account statement sent to the debtor prior to the filing of the petition shall also be filed with the proof of claim. If the account statement has been lost or destroyed, a statement of the circumstances of the loss or destruction shall be filed with the proof of claim.

(b) *Additional Requirements; Sanctions for Failure to Comply.* In a case in which the debtor is an individual:

(1) If, in addition to its principal amount, a claim includes interest, fees, expenses, or other charges incurred before the petition was filed, an itemized statement of the interest, fees, expenses, or charges shall be filed with the proof of claim.

(2) If a security interest is claimed in property of the debtor, the proof of claim shall include a statement of the amount necessary to cure any default as of the date of the petition.

(3) If a security interest is claimed in property that is the debtor's principal residence and an escrow account has been established in connection with the claim, the proof of claim shall be accompanied by an escrow account statement prepared as of the date the petition was filed and in a form consistent with applicable nonbankruptcy law.

(4) If the holder of a claim fails to provide any information required by this Local Rule, the holder shall be precluded from presenting the omitted information, in any form, as evidence in any hearing or submission in any contested matter or adversary proceeding in the case, unless the court determines that the failure was substantially justified or is harmless. In addition to or in lieu of this sanction, the court may, after notice and hearing, award other appropriate relief, including reasonable expenses and attorney's fees caused by the failure.

Rule 3002-1 NOTICE RELATING TO CLAIMS SECURED BY SECURITY INTEREST IN THE DEBTOR'S PRINCIPAL RESIDENCE

(a) NOTICE OF PAYMENT CHANGES. In a chapter 13 case, if a claim secured by a security interest in the debtor's principal residence is provided for under the debtor's plan pursuant to § 1322(b)(5) of the Code, the holder of the claim shall file and serve on the debtor, debtor's counsel, and the trustee notice of any change in the payment amount, including any change that results from an interest rate or escrow account adjustment at least 30 days before the first payment in the new amount is due.

(b) FORM AND CONTENT. A notice filed and served pursuant to subdivision (a) of this rule shall conform substantially to the form of notice under applicable nonbankruptcy law and the underlying agreement that would be given if the debtor were not a debtor in bankruptcy and be filed in the case as an attachment to a line. The creditor shall delete or redact any personal or confidential identifying information regarding any individual identified in the notice.

(c) NOTICE OF FEES, EXPENSES, AND CHARGES. In a chapter 13 case, if a claim secured by a security interest in the debtor's principal residence is provided for under the debtor's plan pursuant to § 1322(b)(5) of the Code, the holder of the claim shall file and serve on the debtor, debtor's counsel, and the trustee a notice that itemizes all fees, expenses, or charges incurred in connection with the claim after the bankruptcy case was filed, and that the holder asserts are recoverable against the debtor or against the debtor's principal residence. The notice shall be filed as an attachment to a line in the bankruptcy case and served no later than 180 days after the date when the fees, expenses, or charges are incurred. On motion of the debtor or trustee filed no later than one year after service of the notice, the court shall, after notice and hearing, determine whether payment of the fees, expenses, or charges is required by the underlying agreement and applicable nonbankruptcy law to cure a default or maintain payments in accordance with § 1322(b)(5) of the Code.

(d) NOTICE OF FINAL CURE PAYMENT. No later than 30 days after making final payment of any cure amount on a claim secured by a security interest in the debtor's principal residence, the trustee in a chapter 13 case shall file and serve upon the holder of the claim, the debtor, and debtor's counsel a notice stating that the amount required to cure the default has been paid in full. If the debtor contends that final cure payment has been made and the trustee does not timely file and serve the notice required by this subdivision, the debtor may file and serve upon the holder of the claim and the trustee a notice stating that the amount required to cure the default has been paid in full.

(e) RESPONSE TO NOTICE OF FINAL CURE PAYMENT. No later than 30 days after service of the notice under subdivision (d) of this rule, the holder of a claim secured by a security interest in the debtor's principal residence shall file and serve on the debtor, debtor's counsel, and the trustee a statement indicating (1) whether it agrees that the debtor has paid in full the amount required to cure the default, and (2) whether, consistent with § 1322(b)(5) of the Code, the debtor is otherwise current on all payments. If applicable, the statement shall itemize any required cure or postpetition amounts that the holder contends remain unpaid as of the date of the statement. The statement shall be filed as an attachment to a line in the main case.

(f) MOTION AND HEARING. On motion of the debtor or trustee filed no later than 30 days after service of the statement under subdivision (e) of this rule, the court shall, after notice and hearing, determine whether the debtor has cured the default and paid all required postpetition amounts in full.

(g) FAILURE TO NOTIFY. If the holder of a claim secured by a security interest in the debtor's principal residence fails to provide any information required by subdivision (a), (c), or (e) of this rule, the holder shall be precluded from presenting the omitted information, in any form, as evidence in any hearing or submission in any contested matter or adversary proceeding in the case, unless the court determines that the failure was substantially justified or is harmless.

In addition to or in lieu of this sanction, the court may, after notice and hearing, award other appropriate relief, including reasonable expenses and attorney's fees caused by the failure.

RULE 3015-2(b) CHAPTER 13 - CONFIRMATION

(b) Objections to the plan must be filed and copies served on the Chapter 13 Trustee, the debtor, and the debtor's attorney no later than ~~eight-seven~~ (87) days before the date set for hearing on confirmation of the plan.

RULE 3015-2(c) CHAPTER 13 – CONFIRMATION

(c) Within ~~eight-seven~~ (87) days prior to the date of the initial confirmation hearing, the debtor must file a Pre-Confirmation Certificate. If a confirmation hearing is continued, an updated Pre-Confirmation Certificate must be filed within ~~seveneight~~ (87) days prior to such hearing.

RULE 3015-3(c) PRE-CONFIRMATION ADEQUATE PROTECTION AND PERSONAL PROPERTY LEASE PAYMENTS

(c) Objections to the accuracy of the affidavit must be filed no later than ~~ten-fourteen~~ (140) days after the filing and service of the affidavit.

RULE 3018-1 TALLY OF BALLOTS - CHAPTER 11

The tally of ballots must be filed with the Clerk no later than ~~the third business~~ seven (7) days prior to the confirmation hearing. The tally must substantially conform to the form prescribed by the court and available from the Clerk.

RULE 3019-1 MODIFICATIONS OF CONFIRMED CHAPTER 11 PLANS OF INDIVIDUAL DEBTORS

If the debtor is an individual, a request to modify the plan under § 1127(e) of the Bankruptcy Code shall identify the proponent and shall be filed together with the proposed modification. The proponent of the modifications, or such other person as the court may direct, shall give the debtor, the trustee, and all creditors not less than twenty ~~one~~ (210) days notice by mail of the time fixed to file objections and, if an objection is filed, the hearing to consider the proposed modification, unless the court orders otherwise with respect to creditors who are not

affected by the proposed modification. A copy of the notice shall be transmitted to the United States trustee, together with a copy of the proposed modification. Any objection to the proposed modification shall be filed and served on the debtor, the proponent of the modification, the trustee, and any other entity designated by the court, and shall be transmitted to the United States trustee. An objection to a proposed modification is governed by Federal Bankruptcy Rule 9014.

RULE 4001-1(g) AUTOMATIC STAY - RELIEF FROM

(g) Deadline for Pre-Filing Exhibits. In cases under Chapter 11, exhibits must be pre-filed as required by Local Bankruptcy Rule 7016-1(c) no later than ~~the third business~~ seven (7) days prior to~~before~~ the noticed hearing date.

RULE 4001-2 AUTOMATIC STAY - POST-FILING ARREARS

Where an issue presented by a motion for relief from stay is the debtor's failure to make payments that became due after the filing of the bankruptcy case, the moving party shall file and serve a history of payments received post-petition upon the debtor at least ~~seventy~~ eight (8) days before the date set for hearing.

RULE 4001-4(b) OBTAINING CREDIT/REFINANCING

(b) The notice must include a statement of the deadline for the filing of any opposition. The deadline date shall be no less than ~~fifteen~~ fourteen (14) days after service of the motion (plus any additional time required by Federal Bankruptcy Rules 9006(a) and (f)). The Court Hearing Scheduler (CHS) Program on the court's website and CM/ECF filing screen for this type of motion will compute the date that an objection is due.

RULE 4001-4(g) OBTAINING CREDIT/REFINANCING

(g) In a Chapter 13 case in which the deadline to file proofs of claims has expired, the notice must include the following words:

In accordance with Local Bankruptcy Rule 4001-4(g), any amendment to a previously filed claim must be filed no later than twenty ~~one~~ (20) days after the date of filing of this notice. Such amendments include amending a claim previously filed as a secured claim, to reflect an unsecured claim resulting from the effect of 11 U.S.C. § 506(a) and/or liquidation of the collateral.

RULE 4003-2(d) LIEN AVOIDANCE UNDER 11 U.S.C. § 522(f)

(d) Responses to Motions to Avoid Lien. The notice must include a statement of deadline for the filing of any opposition. The deadline date shall be no less than twenty-five (25) days after service of the motion (plus any additional time required by Federal Bankruptcy Rules 9006(a) and (f)). The Court Hearing Scheduler (CHS) Program on the court's website and CM/ECF filing screen for this type of motion will compute the date that an objection is due. If no response to the motion to avoid lien is filed within twenty-~~five-eight~~ (28~~5~~) days after the date of the service (plus any additional time provided by Federal Bankruptcy Rules 9006(a) and (f)), the court may rule on the motion as unopposed.

RULE 5001-2 CLERK - OFFICE LOCATION/HOURS

(a) Office Hours. The office hours of the Clerk in the Greenbelt and Baltimore Divisions shall be from 8:00 a.m. to 4:00 p.m. on all days, except Saturdays, Sundays, and holidays observed by the United States District Court for the District of Maryland.

~~(b) —“Night Box”. A “night box” is located in the lobby of each of the United States Courthouses in Baltimore and in Greenbelt. Bankruptcy petitions, pleadings and other papers may be placed in the night box for filing after regular office hours, Monday through Friday (except holidays) and until the courthouse is closed or midnight, whichever is earlier. The Garmatz Federal Courthouse in Baltimore is open 24 hours while the Greenbelt Federal Courthouse is closed at 7:00 p.m. The night box is intended as an after hours convenience, and it is not intended as an alternative for filing papers during regular office hours. Petitions, pleadings and other papers deposited in the night box will be “date stamped” as follows:~~

~~(1) Emergency: All petitions or pleadings designated as emergency filings by use of the appropriate cover sheet shall be date stamped as of the date deposited. A “Priority Cover Sheet” located at the drop box location must be placed on the front of all emergency or time sensitive petitions and pleadings.~~

~~(2) Non-emergency: All other petitions, pleadings and other papers will be date stamped the next business day.~~

~~(3) During periods outside regular office hours of the Clerk's Office when the night box is not available, arrangements may be made in advance for emergency filings by contacting a designated court representative. The names of the designated court representatives are posted on each night box and on notice boards in the divisional offices.~~

(~~eb~~) Division of Business. The division of business for the United States Bankruptcy Court for the District of Maryland is as follows:

(1) Cases originating in Allegany, Calvert, Charles, Frederick, Garrett, Montgomery, Prince George's, St. Mary's, and Washington Counties are assigned to the Greenbelt Divisional Office, 300 U.S. Courthouse, 6500 Cherrywood Lane, Greenbelt, Maryland, 20770, (301) 344-8018.

(2) Cases originating in Baltimore City, Anne Arundel, Baltimore, Caroline, Carroll, Cecil, Dorchester, Harford, Howard, Kent, Queen Anne's, Somerset, Talbot, Wicomico, and Worcester Counties are assigned to the Baltimore Divisional Office, 8530 U.S. Courthouse, 101 West Lombard Street, Baltimore, Maryland, 21201, (410) 962-2688.

(~~dc~~) Places for Holding Court

(1) All court hearings in cases originating in Baltimore City, Anne Arundel, Baltimore, Carroll, Cecil, Harford, and Howard counties will be scheduled in the Garmatz Federal Courthouse, 101 West Lombard Street, Baltimore, Maryland, 21201.

(2) All court hearings in cases originating in Allegany, Calvert, Charles, Frederick, Garrett, Montgomery, Prince George's, St. Mary's, and Washington Counties will be scheduled in the Federal Courthouse at 6500 Cherrywood Lane, Greenbelt, Maryland, 20770.

(3) All court hearings in cases under Chapters 7, 12 and 13 originating in Caroline, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, and Worcester counties, including related adversary proceedings, and all Section 341 meetings of creditors therein, will be scheduled in the United States Courtroom, U.S. Post Office Building, Room 104, 129 East Main Street, Salisbury, Maryland 21801. A debtor in a case originating from Queen Anne's County may request by motion that all future court hearings, excluding Section 341 meetings of creditors, be conducted at the United States Courthouse in Baltimore. In Chapter 11 cases, the Section 341 meeting of creditors will be conducted by the U.S. Trustee in Baltimore; and court hearings will be scheduled in Salisbury, if possible, or in Baltimore at the request of a party, if necessary.

(4) In cases under Chapter 11 originating in Anne Arundel County, Baltimore City, Baltimore County, Caroline, Carroll, Cecil, Dorchester, Harford, Howard, Kent, Queen Anne's, Somerset, Talbot, Wicomico or Worcester County, the meeting of creditors held under Section 341 will be conducted by the United States Trustee in Baltimore. Court hearings may be scheduled in Salisbury or Baltimore at the direction of the court. The court will consider the convenience of the parties in selecting the venue.

RULE 5071-1(c) MOTIONS FOR POSTPONEMENT/CONTINUANCES

(c) Conflicting Engagement. A motion for a postponement of a hearing or trial on the grounds of a prior conflicting engagement must be filed within ~~ten-fourteen~~ (14) days after the date such conflict became apparent. Written evidence of the conflicting engagement must be attached to the motion.

RULE 6004-1(a) SALE OF ESTATE PROPERTY

(a) Sale Notices. Notices of private sale of estate property must include the following:

- (1) if an appraisal has been performed,
 - (A) the appraised value of the asset being sold;
 - (B) the date of the appraisal; and
 - (C) the name and address of the appraiser;
- (2) if no appraisal has been performed, the scheduled value of the asset being sold;
- (3) the purchaser's identity;
- (4) a full description of any relationship between the purchaser and any party in interest;
- (5) a statement of all consideration paid and to be paid by the purchaser and the payment terms;

(6) a statement of the deadline for the filing of any opposition. The deadline date shall be no less than twenty~~-one~~ (21~~0~~) days after service of the motion, plus any additional time required by Federal Bankruptcy Rules 9006(a) and (f). The Court Hearing Scheduler (CHS) Program on the court's website and CM/ECF filing screen for this type of motion will compute the date that an objection is due);

(7) a date selected from the court's website for a hearing if a timely objection is filed;
and

(8) a statement that the property may be sold without further notice if a timely objection is not filed.

RULE 6004-1(g) SALE OF ESTATE PROPERTY

(g) In a Chapter 13 case in which the deadline to file proofs of claims has expired, the notice must include the following words:

In accordance with Local Bankruptcy Rule 6004-1(f), any amendment to a previously filed claim must be filed no later than twenty~~-one~~ (21~~0~~) days after the date of filing of this notice. Such amendments include amending a claim previously filed as a secured claim, to reflect an unsecured claim resulting from the effect of 11 U.S.C. § 506(a) and/or liquidation of the collateral.

RULE 6070-1 TAX REFUNDS

Notice to Trustee and Court. It is the duty of the debtor, within ~~five-seven~~ (5~~7~~) days of receipt of a tax refund or notice of tax assessment or deficiency, to file with the court, and in Chapter 7 cases to send to the trustee, a copy of the refund check and transmittal letter and a copy of any tax assessment, deficiency notice, or other relevant documents.

RULE 7054-1 ALLOWANCE OF COSTS

No costs will be allowed in adversary proceedings in excess of filing fees unless the entitled party files a Bill of Costs within twenty~~-one~~ (21~~0~~) days after the entry of the judgment or order.

RULE 7054-2 ATTORNEYS' FEES

Unless a longer period is fixed by statute or by the court, motions by a prevailing party for an award of attorney's fees must be filed within twenty~~-one~~ (21~~0~~) days after the entry of judgment or order.

RULE 7056-1 WHERE SUMMARY JUDGMENT IS REQUESTED AGAINST PRO SE PARTY

The notice of any motion seeking summary judgment in which the non-moving party is pro se shall conform substantially to Official Form 20A and, in addition, shall set forth the requirement for a response in substantially the following form:

NOTICE

A motion for summary judgment is a request that one or more issues in a case be decided without holding a trial. Motions for summary judgment are governed by Rule 56, Federal Rules of Civil Procedure. Summary judgment may be granted if (a) the material facts are not genuinely disputed and (b) based on those facts, the party asking for summary judgment is entitled to judgment as a matter of law. If you wish to oppose the motion, you must file with the court and serve on the other party, a written response at least ~~two-seven (72)~~ **business**-days prior to the hearing. **If you fail to file a timely written response to the motion, the court may assume you do not oppose the motion and may grant the motion without holding a hearing.** This will result in the termination of the matter in favor of the moving party. If you disagree with any of the facts stated by the other party, you must include with your response sworn statements from yourself or other knowledgeable witnesses supporting your version of the facts. A sworn statement may take the form either of an affidavit or a declaration signed under penalty of perjury. Any documents you want the court to consider should be identified in, and attached to, the sworn statements. If you are unable to obtain sworn statements supporting your position, you must file a sworn statement stating why you are unable to obtain such statements at this time.

RULE 9010-4(a) WITHDRAWAL OF APPEARANCE OF AN ATTORNEY

(a) When Individuals are Clients.

(1) An attorney may withdraw an appearance entered on behalf of an individual if another attorney has entered an appearance for and appears as attorney of record for that individual;

(2) Except as provided in subparagraph (1), the appearance of an attorney may be withdrawn only with leave of the court. A motion for leave to withdraw must be accompanied by a certificate stating:

(A) the name and last known address of the client, and

(B) that a written notice has been mailed to or otherwise served upon the client at least ~~seven~~ **five (75)** days previously advising the client of counsel's proposed withdrawal and notifying the client either to have new counsel enter an appearance or to advise the Clerk that the client will be proceeding without counsel.

RULE 9010-4(b) WITHDRAWAL OF APPEARANCE OF AN ATTORNEY

(b) When Clients Are Other Than Individuals. If the client is other than an individual, including corporations, partnerships, unincorporated associations and government entities, appearances of counsel may be withdrawn only with leave of court and if:

(1) appearance of other counsel has been entered or

(2) withdrawing counsel files a certificate stating:

(A) the name and last known address of the client, and

(B) that a written notice has been mailed to or otherwise served upon the client at least ~~five-seven~~ (75) days previously advising the client of counsel's proposed withdrawal and notifying the client that it must have new counsel enter an appearance or be subject to dismissal of its case, dismissal of its claims and/or judgment by default on claims against it. If new counsel has not entered an appearance within twenty~~-one~~ (210) days after the filing of the motion to withdraw, the court may dismiss an affirmative claim for relief by, or enter a default against, the unrepresented party.

RULE 903718-1 PRIVACY POLICY AND TRANSCRIPT REDACTION PROCEDURES

(a) Privacy Policy. The Judicial Conference of the United States has adopted a privacy policy to restrict the publication of certain personal data in documents filed with the court. The policy requires limiting social security and financial account numbers to the last four digits, using only initials for the names of minor children, and limiting dates of birth to the year. If such information is elicited during testimony in court proceedings, it will become available to the public when the official transcript is filed with the court unless, and until, it is redacted. The better practice is to avoid introducing this information into the record in the first place either through testimony or in exhibits. Counsel and pro se litigants are advised to take this into account when questioning witnesses or making other statements in court or introducing exhibits into evidence. If a restricted item is mentioned or introduced in court, parties may ask to have it stricken from the record or partially redacted to conform to the privacy policy or the court may do so on its own motion.

(b) Transcript Redaction Procedures. Upon the receipt of a transcript, the Clerk will serve a Notice of Requirement to Review Transcript on all parties to the hearing. A filed transcript will be available at the Clerk's office for inspection only for a period of ninety (90) days after it is filed. During the ninety (90) day period, a copy of the transcript may be obtained from the transcriber at the rate established by the Judicial Conference, the transcript will be available within the court for internal use, and an attorney who obtains the transcript from the transcriber may obtain remote electronic access to the transcript via the court's CM/ECF system for purposes of creating hyperlinks to the transcript in court filings and for other purposes. Counsel, or pro se litigants, will have seven (7) ~~business~~ days from the date of filing of the transcript a Notice of Requirement to Review Transcript to file a Statement-Notice of Intent to Review Request Redaction with the court, stating an intention to review the transcript to determine

whether to request redaction of sensitive private information before the transcript is made electronically available to the public. A copy of the notice must be served upon the transcriber. The transcript will be available for review at the Clerk's Office or copies may be purchased from the transcriber. If a party files a Statement of Intent to Review with the court stating an intention to review the transcript, the A party will have twenty-one (21) days from the date of the filing of initial notice to review the transcript to and file a Notice of Request for Redaction of Transcript with the court (which will be a private, restricted event) and send a copy to the transcriber, listing the entries by page and line where personal data appears that should be redacted. The deadline for filing the redacted version of the transcript is thirty-one (31) days from the filing date of the transcript. At the end of the ninety (90) day restriction period, the redacted version will be made available via remote electronic access and at the public terminals in the Clerk's office for viewing and printing. The unredacted version of the transcript will not be available via remote electronic access or at the Clerk's office upon the filing of the redacted transcript; it shall be maintained as a private, restricted event. An attorney who purchases the transcript during the ninety (90) day restricted period will be given remote electronic access to the transcript and any redacted version filed.

RULE 9019-1(a) SETTLEMENTS AND AGREED ORDERS

(a) Order. Subject to the requirements of Federal Bankruptcy Rules 2002(a)(3), 4001(d), and 9019, when the court is advised by the moving party that an adversary proceeding or contested matter has been settled, the court can enter an order dismissing the adversary proceeding or contested matter and providing for the payment of costs. Such an order of dismissal will be without prejudice to the right of a party to move for good cause to reopen the proceeding or matter within a reasonable time after settlement should have occurred if the settlement is not consummated. Alternatively, the court, upon notification by counsel that a proceeding or matter has been settled, can require counsel to submit, within ~~ten-fourteen~~ (140) days, a proposed order providing for the settlement, in default of which the court can enter judgment or other appropriate order.

RULE 9019-2(e)(2) ALTERNATIVE DISPUTE RESOLUTION

(e) Dispute Resolution Procedures.

(2) Unless modified by the Resolution Advocate, no later than ~~eight-fourteen~~ (148) days prior to the date of the BDRP Conference, each party must submit a written BDRP Statement directly to the Resolution Advocate. The plaintiff or movant will provide the Resolution Advocate with copies of the complaint or motion and the answer or opposition with respect to the contested matter along with the BDRP Statement. For good cause, the judge may order a different schedule. The Resolution Advocate must keep a BDRP Statement confidential and not disclose its contents to anyone without express written consent of the party submitting it.

RULE 9019-2(f)(2) ALTERNATIVE DISPUTE RESOLUTION

(f) Procedure Upon Completion of Dispute Resolution Session. Upon the conclusion of the BDRP conference, the following procedure will be followed:

(2) The Resolution Advocate must file with the court and serve on the parties and the BDRP Administrator's staff assistant, within ~~ten-fourteen~~ (14) calendar days, Local Bankruptcy Form J-4 showing whether there has been compliance with the BDRP Conference requirements of this Rule, and whether or not a settlement has been reached. Regardless of the outcome of the BDRP Conference, the Resolution Advocate will not provide the court with any details of the substance of the conference; and

RULE 9019-2(g)(2) ALTERNATIVE DISPUTE RESOLUTION

(g) Compensated Resolution Advocacy. In addition to serving as a Resolution Advocate on a pro bono basis, a panel member may act as a Compensated Resolution Advocate ("CRA") in other matters.

(2) If the CRA is to receive compensation from the bankruptcy estate,

(A) a notice shall be filed setting forth the identity of the Resolution Advocate (whether or not on the panel) and the terms and conditions of compensation (including hourly rate) with a right to object/comment on such terms and conditions, subject to such time limitations as the judge deems reasonable under the circumstances;

(B) if the proposed compensation to the Resolution Advocate is \$3,000.00 or less, there is no need for further court order to authorize payment to the Resolution Advocate;

(C) if the proposed compensation to the Resolution Advocate is proposed to be more than \$3,000.00, a notice for an award of final compensation shall be filed by or on behalf of the Resolution Advocate and served as an application under Bankruptcy Rule 2002(a)(6) with an opportunity for parties to object/comment within ~~twenty-one~~ (21) days after the filing of the notice; however, the inability of the BDRP to result in a settlement/ stipulation shall not be a factor to be used in awarding less compensation than would be allowed based on an application of the terms and conditions of compensation upon retention of the Resolution Advocate; and

(D) the estate's share of such compensation shall be an administrative claim against the estate.

UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND
at _____

IN RE:

Debtor(s)

Case No. _____
Chapter _____

Movant(s)

vs.

Respondent

NOTICE OF DEBTOR(S)' MOTION
TO AVOID LIEN PURSUANT TO 11 U.S.C. § 522(f)
AND HEARING THEREON

A motion was filed on behalf of the debtor(s) to avoid a lien held by
_____. Your rights may be
affected. You should read these papers carefully and discuss them with your lawyer. If you do not
have a lawyer, you may wish to consult one. A copy of the motion is attached.

If you do not want the court to grant the motion avoiding the lien, or if you want the court to
consider your views on the motion, then by _____ * you or your lawyer must
file with the Clerk of the Bankruptcy Court a response to the motion explaining your position and mail
a copy of the response to:

[Movant's attorney's name and address, or Movant's name and address if pro se]

If you mail, rather than deliver, your response to the Clerk of the Court for filing, you must
mail it early enough so that the court will receive it by the date stated above.

If you file a timely response to the motion, the hearing on the motion will take place on
_____, at _____, ** in Courtroom _____, United States Bankruptcy
Court, _____.

If you or your lawyer do not file and serve a timely response to the motion, the court may
find that you do not oppose the relief sought in the motion and may grant or otherwise dispose of
the motion before the scheduled hearing date.

DATE: _____ ***

Signature (Attorney or Movant if pro se)

Telephone No. _____

[*] Insert a date that is at least 28-25 days after the date this notice is mailed, plus any
additional time provided by Federal Bankruptcy Rules 9006(a) and (f). The Court Hearing

Scheduler (CHS) Program on the court's website and CM/ECF filing screen for this type of motion will compute the date that an objection is due. Use the date computed.

[**] Insert a date and time from the list of dates available for the judge assigned to the case that is at least **50 days** after the date of this notice.

[***] Insert the date notice was served.

Local Bankruptcy Form C
Page Two

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND

IN RE:

*

Case No. _____

*

Chapter 13

*

Debtor

*

**NOTICE OF APPLICATION FOR SUPPLEMENTAL ALLOWANCE
OF ATTORNEY’S FEES**

Pursuant to Local Bankruptcy Rule 2002-1 of the Maryland Bankruptcy Rules, Notice is hereby given that:

1. An Application for Allowance of Attorney’s Fees has been filed by the Debtor(s)’ Counsel, (hereafter “Applicant”).
2. The Application seeks fees of \$_____ for representation in legal matters made necessary by events which have occurred during the Chapter 13 proceedings.
3. Pursuant to the Local Bankruptcy Rules the Applicant has filed a Supplemental 2016(b) Disclosure Statement along with the Application describing the services rendered on behalf of the Debtor.
4. If the Court approves the Application, the Fees approved may be paid by the Chapter 13 Trustee as an administrative expense. Applicant avers the approval of the requested fees:

will not affect distribution to creditors under the plan

will affect distribution to creditors under the plan in the following manner:

_____.

Local Bankruptcy Form E-1

5. Any objection to the Application must be filed within ~~21~~²⁰ days of the date of the Application with the Clerk, U.S. Bankruptcy Court for the District of Maryland, _____, with a copy sent to the undersigned Counsel, the Chapter 13 Trustee, and shall state the factual and legal grounds on which it is based.
6. The Application may be approved without further Order or Notice if no timely objection is filed, and the Court, in its discretion, may conduct a hearing or determine the matter without a hearing regardless of whether an objection is filed.
7. Parties in interest with questions may contact the undersigned.

Date of Notice _____, 20__

Respectfully submitted,

\s\ Attorney _____
 Attorney, Esquire
 Firm, LLC
 Address
 Address
 Address
 Telephone

Certificate of Service

I hereby certify that the foregoing Notice of Application for Supplemental Allowance of Attorney's Fees has been mailed and/or electronically transmitted this ____ day of _____, 20__ to the (Debtor w/address), (Trustee w/address), all creditors on the mailing matrix and to the following:

\s\ Attorney _____
 Attorney, Esquire

~~NOTE: EFFECTIVE 7/1/95 - \$50.00 FILING FEE (NON-REFUNDABLE) REQUIRED FOR MOTION FOR ADMISSION PRO HAC VICE, PAYABLE TO CLERK, U.S. DISTRICT COURT~~

IN UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND
at _____

_____	*	Case No. _____
Plaintiff(s),	*	
v.	*	Adversary No. _____
_____	*	
Defendant(s).	*	

MOTION FOR ADMISSION PRO HAC VICE

Pursuant to Local Bankruptcy Rule 9010-3(b) of this Court, and Local Rule 101.1(b) of the U.S. District Court for the District of Maryland, _____, Esquire, a member in good standing of the bar of this Court, moves the admission of _____, Esquire, to appear pro hac vice~~PRO HAC VICE~~ in the captioned proceeding as counsel for _____.

Movant and the proposed admittee respectfully certify as follows:

- 1) The proposed admittee is not a member of the Bar of Maryland.
- 2) The proposed admittee is a member in good standing of the bar(s) of the ~~state(s) of~~ and/or the following ~~State and/or~~ United States Court(s):

State Court & Date of Admission	U.S. Court & Date of Admission
_____	_____
_____	_____
_____	_____

3) During the twelve (12) months immediately preceding the filing of this motion, the proposed admittee has been admitted pro hac vice~~PRO HAC VICE~~ in this Court ____ times in the following matters:

4) The proposed admittee has never been disbarred, suspended, or denied admission to practice law in any jurisdiction. (NOTE: If the proposed admittee has been disbarred, suspended, or denied admission to practice law in any jurisdiction, then he/she must submit a statement fully explaining all relevant facts.), ~~or has set forth all relevant facts, including disposition, as follows:~~

5) The proposed admittee is familiar with the Federal Bankruptcy Rules, the Local Bankruptcy

Rules, the Federal Rules of Evidence, and the Maryland Lawyers' Rules of Professional Conduct, and understands that he/she shall be subject to the disciplinary jurisdiction of this court.

6) Co-counsel for the proposed admittee in this proceeding will be the undersigned or _____, Esquire, who has been formally admitted to the bar of the U.S. District Court for the District of Maryland.

7) It is understood that admission pro hac vice~~PRO HAC VICE~~ does not constitute formal admission to the bar of the U.S. District Court for the District of Maryland.

Respectfully submitted,

8) The \$50.00 fee for admission pro hac vice is enclosed. (Payment may be made by check or money order payable to: Clerk of Court, United States District Court or by major credit card.)

9) We hereby certify under penalties of perjury that the foregoing statements are true and correct.

Movant --	Proposed Admittee --
Signature: _____	Signature: _____
Printed Name: _____	Printed Name: _____
Firm: _____	Firm: _____
Address: _____	Address: _____
_____	_____
_____	_____
Office Phone Number: _____	Office Phone Number: _____
Email: _____	Email: _____

Maryland U.S. District Court Number:

~~ORDER~~

Motion Granted
Motion Granted subject to payment of \$50.00 filing fee to Clerk of Court
Motion Denied

Date: _____

United States Bankruptcy Judge

for the District of Maryland

Local Bankruptcy Form F
Page Two

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND
at _____

IN RE:

*

Case No. _____

*

Chapter _____

Debtor(s)

*

*

Plaintiff(s)/Movant(s)

vs.

*

Adversary No. _____

(if appropriate)

Defendant(s)/Respondent(s)

*

ORDER APPOINTING RESOLUTION ADVOCATE

This _____,

(adversary proceeding)(name of dispute in main case)

having been assigned to the Bankruptcy Dispute Resolution Program of this district, the following are hereby appointed as Resolution Advocate and Alternate Resolution Advocate:

RESOLUTION ADVOCATE:

ALTERNATE:

Name

Name

Address

Address

City, State, Zip

City, State, Zip

Telephone

Telephone

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND

_____ Division

IN RE:

*

Case No. _____
Chapter 13

*

*

Debtor

*

DEBTOR’S AFFIDAVIT REQUESTING DISCHARGE

***IN JOINT FILINGS, A SEPARATE AFFIDAVIT MUST BE COMPLETED BY
EACH DEBTOR IN ORDER TO BE ELIGIBLE FOR A DISCHARGE***

The Chapter 13 Trustee has filed a notice of completion in my case and I am hereby requesting that the Court issue a discharge. I testify under penalty of perjury to the following: (Complete all sections and provide all required information.)

1. The following creditors hold a claim that is not discharged under 11 U.S.C. § 523 (a)(2) or (a)(4) or a claim that was reaffirmed under 11 U.S.C. § 524(c): (provide name, address, and telephone number of each such creditor)

2. _____ I have not received a discharge in a Chapter 7, 11 or 12 bankruptcy case that was filed within 4 years prior to the filing of this Chapter 13 Bankruptcy.
3. _____ I have not received a discharge in another Chapter 13 bankruptcy case that was filed within 2 years prior to the filing of this Chapter 13 bankruptcy.

Local Bankruptcy Form P

4. A. _____ I did not have either at the time of filing this bankruptcy or at the present time, equity in excess of \$125,000 in the type of property described in 11 U.S.C. §522(p)(1) [generally the debtor’s homestead].
- B. _____ There is not currently pending any proceeding in which I may be found guilty of a felony of the kind described in 11 U.S.C. §522(q)(1)(A) or liable for a debt of the kind described in 11 U.S.C. §522(q)(1)(B).

5. COMPLETION OF INSTRUCTIONAL COURSE CONCERNING PERSONAL FINANCIAL MANAGEMENT PURSUANT TO 11 U.S.C. §1328(g)(1)

[Complete one of the following statements]

I, _____, the debtor in the above-styled
 (printed name of debtor)
 case hereby certify that on _____ I completed an instructional
 (date)
 course in personal financial management provided by _____,
 (Name of Provider)
 by an approved personal financial management instruction provider.

____ Official Form 23 was filed previously with the court; OR

____ A document attesting to my completion of the personal financial management instruction course is attached.

____ I, _____, the debtor in the above-styled
 (printed name of debtor)
 case, hereby certify that no personal financial management course is required

because: [check the appropriate box.]

- I am incapacitated or disabled, as defined in 11 U.S.C. § 109(h)(4);*
- I am on active military duty in a military combat zone; or*
- I reside in a district in which the United States Trustee has determined that the approved instructional courses are not adequate at this time to serve the additional individuals who would otherwise be required to complete such courses.*
- CERTIFICATION REGARDING DOMESTIC SUPPORT OBLIGATIONS PURSUANT TO 11 U.S.C § 1328(a)**

[Complete one of the following statements]

____ I, _____, the debtor in the above-styled
 (printed name of debtor)

case, hereby certify that I am not currently required, nor at any time during the period of this bankruptcy have I been required, by a judicial or administrative order, or by statute, to pay a domestic support obligation.

___ I, _____, the debtor in the above-styled
(printed name of debtor)
case am required by judicial or administrative order, or by statute, to pay a domestic support obligation as defined in 11 U.S.C. § 101(14A). (This refers to a debt owed to or recoverable by a spouse, former spouse or child of the debtor or such child's parent, legal guardian or responsible relative or a governmental unit in the nature of alimony, maintenance or support.)

The name and address of each holder of a domestic support obligation follows:

[check the appropriate box.]

___ I hereby certify that all amounts payable under such order or such statute that are due on or before the date of this affidavit (including amounts due before the petition was filed, but only to the extent provided for by the plan) have been paid; or

___ I have executed, and the court has approved, a written waiver of discharge pursuant to 11 U.S.C. § 1328(a).

My current address is:

The name and address of my most recent/current employer is:

I declare under penalty of perjury that all of the above statements are true and correct to the best of my knowledge, information, and belief, and that the Court may rely on the truth of each statement in determining whether to grant me a discharge in this case. I further understand that the court may revoke my discharge if such order of discharge was procured by fraud.

Signature of Debtor: _____ Date: _____

NOTICE OF OPPORTUNITY TO OBJECT

Any objections to the accuracy of this affidavit must be filed within ~~fourteen~~ ~~fifteen~~ (145) days of the date of service of this Affidavit. If no objection is filed, the Court will consider entering a discharge order in this case without further notice or hearing.

CERTIFICATE OF SERVICE

I hereby certify that this affidavit was served this _____ day of _____, 20__, electronically to those recipients authorized to receive a Notice of Electronic Filing by the Court, and/or first class mail, postage prepaid to:

Chapter 13 Trustee
All creditors and parties in interest.